



Vault Procedures / Armored Car Information

PROCEDURES AND INFORMATION

- With an exhibitor badge, every exhibitor will have access to the vault. The person who checks in the merchandise at the vault must be the same person who claims the merchandise. Claim tickets will be checked to see if numbers, as well as signatures, match. The signature on your claim ticket and your photo ID will be compared.
- As a safety precaution and in the event of a sudden illness, every exhibitor dropping off merchandise at the vault will be asked to identify another person who is authorized to pick up the product. The authorized person must produce a photo ID and be listed on the back of the vault tag to pick up the merchandise.

JIS Spring Security Room Dates & Hours

Saturday	March 8, 2025	12:00PM – 8:00PM	MOVE IN
Sunday	March 9, 2025	7:00AM - 10:00AM,	6:00PM-8:00PM
Monday	March 10, 2025	7:00AM - 10:00AM,	6:00PM-8:00PM
Tuesday	March 11, 2025	7:00AM - 10:00AM,	4:00PM-8:00PM
Wednesday	March 12, 2025	8:00AM - 9:00AM	MOVE OUT

- **Exhibitors with merchandise not picked up by 9:00AM on March 12 will be charged \$150.00/hr. until claimed.**

ARMORED CAR INFORMATION

- **Move-In:**

Saturday, March 8, 2025: 12:00PM – 8:00PM

In order to make sure that you're ready to open by 10:00AM Sunday, March 9, we ask that your merchandise be picked-up from your Armored Cars **by 6:00PM on Saturday, March 8.**

- **Addition Information:**

- All representatives/employees of the Armored Car Companies are easily identified by their matching company shirt.
- Armored Car Sales reps will be allowed on the floor to visit clients.
- **On Tuesday, March 11, 2025, the vaults will close at 10:00AM once all the merchandise has been claimed. The Armored Car Companies have been instructed NOT TO ACCEPT ANY PRODUCT UNTIL THE CLOSE OF THE SHOW at 4:00PM.**
- As a reminder, it is against Show regulations to close your booth early on any day so that you can line up at the vaults to be first in line. This rule will be strictly enforced and could result in loss of booth space for future JIS Shows.

Show Management looks forward to assisting you on-site and we would like to thank you in advance for your cooperation!