

Show Dates: October 10-13, 2025

Expo Quick Facts/ Show Information

Deadline date to receive discounted rates: September 22, 2025

SCHEDULE

<i>Exhibitor Move-in:</i>	Thursday,	October 9, 2025	8:00am - 8:30pm
<i>Show hours:</i>	Friday,	October 10, 2025	10:00pm - 6:00pm
	Saturday,	October 11, 2025	10:00am - 6:00pm
	Sunday,	October 12, 2025	10:00am - 6:00pm
	Monday,	October 13, 2025	10:00am - 4:00pm
<i>Exhibitor Move-out:</i>	Monday,	October 13, 2025	4:00pm - 9:00pm
	Tuesday,	October 14, 2025	8:00am - 12:00pm
<i>Reroute freight:</i>	Tuesday,	October 14, 2025	12:00pm

MOVE OUT

All carriers must check-in no later than **10:00am on Tuesday, October 14, 2025**. If your carrier does not check-in by the designated time above your freight will be rerouted through eLogistics.

All freight must be labeled and a Bill of Lading filled out and returned to the Expo Service Desk before leaving your booth. Any exhibitors without a card on file will have their freight held until paid in full.

EMPTIES

Empties come out at 4:00pm on Monday, October 13, 2025 This will take between 2 to 6 hours. Please plan your hotel and travel arrangements accordingly.

CARPET COLOR

The booth area has **Black Carpet**. You may carpet your booth area in any offered color, please see our enclosed [Flooring](#) form for color selection and pricing.

BOOTH CLEANING & BULK TRASH REMOVAL

All rental carpet is delivered clean to your booth space, but during setup, carpet may become dirty. Vacuuming is not included in your booth package, only the first day's vacuuming is included for carpets rented from EXPO CCI . If you would like to order booth cleaning you must place and order. [Check out Cleaning Form.](#)

Bulk Trash Removal: Exhibitors are responsible for move-out of all freight. Those with third-party labor providers are responsible for ensuring that all crates and materials brought into the event get properly removed after the show concludes. Failure to do so can result in a disposal fee.

OVERTIME CHARGES

Please note that overtime charges will apply during Move-In on Thursday, October 9, 2025 after 4:30pm.

NEED ANYTHING?

Phone: 305-751-1234

| Fax: 305-751-1298

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE
ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

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BOOTH EQUIPMENT PACKAGE

• **Pipe & Drape:** Each 10'x10' booth located in the Fine Jewelry area will be provided with an 8' high WHITE back drape, 3' high WHITE side drape, black carpet and a booth identification company sign.

• **Pipe & Drape:** Each 10'x10' booth located in the Silver and Fashion area will be provided with an 8' high Blue/white/white/Blue back drape, 3' high Blue side drape, black carpet and a booth identification company sign.

Additional identification signs for PIPE & DRAPE booths will be charged at \$25.00 per sign.

• **Galleria Booths come with:** 8' high hard walls with company name headers, and grey carpet.

IF YOU WANT TO ADD GRAPHICS, ADDITIONAL FEATURES, OR ANY SPECIFIC REQUIREMENTS TO MAKE YOUR BOOTH UNIQUE, PLEASE CONTACT US.



EXPO CONVENTION CONTRACTORS WILL CONDUCT BOOTH CHECKS/INSPECTIONS BEFORE THE SHOW BEGINS. IF ANY EXTRA FURNITURE IS FOUND IN YOUR BOOTH BEYOND WHAT WAS ORDERED OR PROVIDED, YOU WILL BE CHARGED SHOW-SITE PRICING FOR THE ADDITIONAL ITEMS.

ADVANCE WAREHOUSE SHIPMENT

Materials should be shipped to arrive at our warehouse beginning **Friday, September 5, 2025** but **NO LATER THAN, Monday, September 29, 2025**. Freight received before or after these dates will incur a 25% early/late handling fee.

JIS Fall
Your Company Name and Booth #
Expo Convention Contractors, Inc.,
15959 NW 15th Avenue
Miami, FL 33169

See our [Material Handling](#) forms for more details. [Shipping Labels](#) Provided.

DIRECT SHIPMENT TO FACILITY

Direct to show shipments will be accepted on **Thursday, October 9, 2025 between 8:00am and 8:30pm**. Freight will not be accepted before these dates. Any Freight received after these dates will incur a 25% late handling fee.

JIS Fall
Your Company Name and Booth #
Expo Convention Contractors, Inc.,
c/o Miami Beach Convention Center- Halls A-D & Ocean Dr Room A-H
1901 Convention Center Drive,
Miami Beach, FL 33139

See our [Material Handling](#) forms for more details. [Shipping Labels](#) Provided.

ASSISTANCE

We want you to have a successful show. If you can't find what you are looking for or if we can be of assistance, please call our Exhibitor Sales & Service Department at 305.751.1234. or email info@expocci.com.

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

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