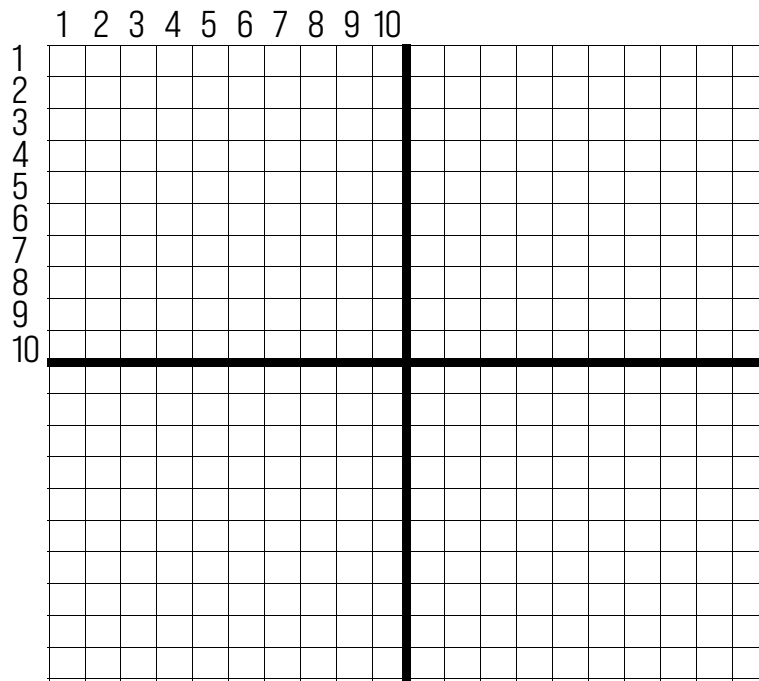


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## Pole Package and Drape

Qty	Pole Packages	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024	Total
	Option A				
	10' x 10' booth	\$ 164.50	\$ 214.50	\$ 321.50	
	10' x 20' booth	\$ 291.00	\$ 378.50	\$ 567.50	
	10' x 30' booth	\$ 399.00	\$ 519.00	\$ 778.50	
	20' x 20' booth	\$ 654.50	\$ 851.00	\$ 1,276.50	
	Option B				
	Corner Showcase for 10' x 10' booth	\$ 243.00	\$ 316.00	\$ 474.00	
	Corner Showcase for 10' x 20' booth	\$ 360.00	\$ 468.00	\$ 702.00	
	Corner Showcase for 10' x 30' booth	\$ 477.50	\$ 620.50	\$ 931.00	
	Additional Cross Bar for pole package	\$ 39.00	\$50.50	\$76.50	



Pole Package Subtotal	
7% TAX	
Amount Due	

### Custom Pole Package



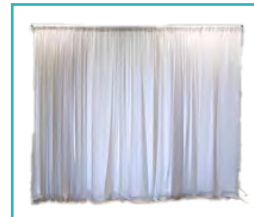
Drape Subtotal	
7% TAX	
Amount Due	

Each Square equals 1 foot. (Grid is 20' x 20') Please diagram the placement of the custom pole package you are requesting and/or additional crossbar.

### 8' high Drapery per linear foot.

(show color backwall is white, included siderails are 3' high)

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
White				
Black		\$ 19.00	\$ 24.50	\$ 37.00
Grey			Amount	



Company name:

Booth #:

Contact name:

Phone:

Email:

Fax:

NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

Please return via fax along with payment policy form 305-751-1298 or email to info@expocci.com

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

Discount deadline:  
September 18, 2024

NEED A CUSTOM BOOTH?

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NEED SHIPPING TO AND FROM A TRADESHOW?



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## Payment Policy

**NO SERVICES WILL BE RENDERED UNTIL THIS DOCUMENT IS COMPLETED, SIGNED AND RETURNED TO EXPOCCI.**

**ADVANCE AND/OR FLOOR ORDERS** All Orders require **ADVANCE PAYMENT** for initial estimate of charges for services AND a **VALID CREDIT CARD** with proper authorization be provided to ExpoCCI. You may prepay with a check written on your company, but a credit card is required by ExpoCCI to ensure any unexpected charges, such as additional freight, clean-up costs, etc., are paid at the time the Show closes.

**THIRD PARTY ORDERS** If you choose to contract work to a Display or Exhibit house/company and/or require services from ExpoCCI, the Payment Policy presented above shall apply. ExpoCCI must be notified, in writing, a non-official contractor form and COI must be submitted, from exhibiting company of any other display or exhibit company involved in the set up or breakdown of exhibits. The exhibiting firm is ultimately responsible for payment of all costs incurred on its behalf. If a third party is to be invoiced for certain items or services, please complete and submit Expo's Third Party Payment Policy prior to placing order.

**DRAYAGE TO WAREHOUSE OR SHOW SITE AND/OR LABOR** ExpoCCI's Payment Policy must be adhered to by Exhibitor prior to any freight being shipped to ExpoCCI. All charges for freight, assembling, disassembling, shipping, handling and any other must be prepaid. If adjustments or additional charges are required at Show Close, they will be charged to the enclosed Credit Card provided, unless Exhibitor provides an additional form of payment prior to the charge being processed. ExpoCCI is not responsible for any damage or loss of your freight, **please secure round trip insurance from your company insurance carrier.**

**ALL CHARGES** All charges/costs requested by Exhibitor **MUST** be PAID IN FULL before services are rendered, and any adjustment and/or additional charges must be paid by Show Close. Such costs will be charged to Exhibitor's credit card provided unless prior arrangements have been made. All checks must be drawn on a U.S. bank, and there will be a minimum charge of \$39 for each NSF check written to ExpoCCI.

ExpoCCI charges a 3% convenience fee for payments using a credit or debit card. **This convenience fee is a charge in addition to the original transaction amount for the convenience of being able to use an alternate payment method. The fee will not apply to ACH and Wire payments and the same will be removed once processed. However, wire transfers must include an additional \$30.00 for domestic and \$50.00 for international bank fees.**

**ADJUSTMENTS/REFUNDS** Exhibitors are responsible for ensuring services are rendered as ordered prior to the Show opening. All requests for adjustments must be made on site prior to the Show's closing. ExpoCCI will not be responsible for adjustments after the Show closes unless prior arrangements have been agreed to in writing by ExpoCCI. **Refunds:** A 6% processing fee will be added to all orders prior to refunding a credit balance of any type.

**SALES TAX** Applicable city, county and state sales tax will apply. If any Exhibitor is exempt from paying sales tax, it is the Exhibitor's responsibility to provide ExpoCCI with its tax exempt certificate prior to orders being processed. If not provided and exhibitors requests tax to be removed a 6% processing fee will apply before refund.

**CANCELLATION POLICY** **On-site exchanges/cancellations of any orders/furnishings will be assessed a 100% pick-up fee.** In the event of a natural disaster, acts of God or terrorists, which result in the cancellation of this event, ExpoCCI will be entitled to a fee equal to the percentage of work completed by ExpoCCI. This percentage will be determined solely by ExpoCCI. In the event the deposit received exceeds the percentage of work completed, ExpoCCI will refund the excess deposit.

**COLLECTION POLICY** In the event this contract is turned over to an attorney for collection or dispute, ExpoCCI will be entitled to reasonable attorney fees.

**Return via fax 305-751-1298 or email info@expocci.com We accept American Express, Visa, MasterCard and Discover for your convenience. No checks will be accepted at show site.**

Exhibitor:	Contact name:	Booth #:
Address:		
City:	State:	Zip:
Phone:		Country:
Credit Card Used For Payment: No.:		Expires:
Security Code:	(The 3 numbers on back of card or for Amex the 4 numbers on the front)	
Billing Address for credit card:		
City:	State:	ZIP CODE:
Credit Card Holder (Print Name as it appears on card):		
Card Holder Signature:		

\*\*\*\*\*Cardholder hereby authorizes EXPO to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

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NEED

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