



EXHIBITOR SERVICE MANUAL

**Miami Beach Convention Center
Hall A-D
October 6-9, 2024**

Online Marketplace

Expo Convention Contractors (Expo CCI) has been chosen as the Official Service Contractor for JIS Fall.

We are prepared to assist you in every way possible to ensure a successful marketing presentation for your company. Expo Convention Contractors has an online marketplace that provides an easy way for you to order all of your show services. Our system is user friendly and visually driven, making it easy to navigate.

You still have the option to download the PDF Exhibitor Manual, but you must first log in to the online marketplace. Below are instructions to access our online marketplace or download your PDF Exhibitor Manual.

- Once you have successfully registered for a booth with the show manager, Expo CCI will receive your contact information. We will then email you a unique temporary password, as well as link to our storefront (<https://expocci.boomerecommerce.com/>).
- When you log in for the first time, you will be prompted to update your password, keeping your order and payment information confidential and accessible only to you. If you were an exhibitor last year or have logged into our storefront before, your password will be whatever you changed it to the last time you logged in. You always have the option to reset your password from the login page.
- After you have logged in, you will be directed to your Event Homepage. Here you will find important show dates and times, booth equipment, shipping deadlines and shipping addresses.
- From your Event Homepage, you will also notice a menu on your left hand side. From these menu options you can start shopping to place your order online, print shipping labels, access subcontractor forms and download your PDF Exhibitor Manual.
- Freight shipments will incur a material handling charge. Please see the Shipping Information section of the online marketplace for posted rates. By having a credit card on file prior to move-in, Expo CCI can deliver your shipment to your booth space in a timely manner.
- All remaining balances are to be paid prior to the show. If you have an open balance after the show has closed, a 25% administrative charge will be assessed to your invoice.
- Please pay special attention to the deadline dates for placing your order and shipping your booth materials. The deadline date to receive Advance Warehouse freight is Wednesday, September 25, 2024 and Direct to Show shipments will be accepted on Friday, October 5, 2024.
- Please call our Exhibitor Service Department if you need assistance. We're here to help! You can reach us at (305) 751.1234 or by email at info@expocci.com

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**A CUSTOM
BOOTH?**

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**SHIPPING
TO AND FROM
A TRADESHOW?**



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Phone: 305-751-1234
| Fax: 305-751-1298

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE
ONLINE PORTAL (<https://expocci.boomerecommerce.com/>)

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Expo Quick Facts/ Show Information

Deadline date to receive discounted rates: September 18, 2024

SCHEDULE

<i>Exhibitor Move-in:</i>	Saturday,	October 5, 2024	8:00am - 8:30pm
	Sunday,	October 6, 2024	6:30am - 12:00pm
<i>Show hours:</i>	Sunday,	October 6, 2024	12:00pm - 6:00pm
	Monday,	October 7, 2024	10:00am - 6:00pm
	Tuesday,	October 8, 2024	10:00am - 6:00pm
	Wednesday,	October 9, 2024	10:00am - 4:00pm
<i>Exhibitor Move-out:</i>	Wednesday,	October 9, 2024	4:00pm - 9:00pm
	Thursday,	October 10, 2024	8:00am - 12:00pm
<i>Reroute freight:</i>	Thursday,	October 10, 2024	12:00pm

MOVE OUT

All freight must be labeled and a **Bill of Lading filled out** and returned to the Expo service desk before leaving your booth.

Freight will be held until paid in full for those exhibitors without a credit card on file.

Empties return will begin on Wednesday October 9, 2024 at 7:00 pm. This will take between 2 to 6 hours.

Please plan your hotel and travel arrangements accordingly.

IMPORTANT INFORMATION FOR CARRIERS

All carriers must check in for move-out by **10:00 am on Thursday, October 10, 2024**, and exhibitors need to be clear by **12:00 pm**.

CARPET COLOR

The booth area has **Black Carpet**. You may carpet your booth area in any offered color, please see our enclosed Carpeting form for color selection and pricing.

BOOTH CLEANING

All rental carpet is delivered clean to your booth space, but during setup, carpet may become dirty. Vacuuming is not included in your booth package, only the first day's vacuuming is included for carpets rented from EXPO CCI. If you would like to order booth cleaning you must place and order. [Check out Cleaning Form.](#)

Bulk Trash Removal: Exhibitors are responsible for move-out of all freight. Those with third-party labor providers are responsible for ensuring that all crates and materials brought into the event get properly removed after the show concludes. Failure to do so can result in a disposal fee.

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Expo Quick Facts/Show Information

ADVANCE WAREHOUSE SHIPMENT

Materials should be shipped to arrive at our warehouse beginning **Tuesday, September 3, 2024** to **Wednesday, September 25, 2024**. Freight received before or after these dates will incur a 25% early/late handling fee.

JIS Fall
Your Company Name and Booth #
Expo Convention Contractors, Inc.,
15959 NW 15th Avenue
Miami, FL, 33169.

See our Material Handling forms for more details. Shipping Labels Provided.

DIRECT SHIPMENT TO FACILITY

Shipments will be received at the exhibit facility on **Saturday, October 5, 2024 between 8:00 am and 8:30 pm**. Shipments received before or after this time will incur an additional 25% handling fee.

JIS Fall
Your Company Name and Booth #
Expo Convention Contractors, Inc.,
c/o Miami Beach Convention Center
1901 Convention Center Drive, Halls A-D & Ocean Dr Room A-H
Miami Beach, FL 33139

See our Material Handling forms for more details. Shipping Labels Provided.

BOOTH EQUIPMENT PACKAGE

• **Pipe & Drape:** Each 10'x10' booth located in the Fine Jewelry area will be provided with an 8' high WHITE back drape, 3' high WHITE side drape, black carpet and a booth identification company sign.



• **Pipe & Drape:** Each 10'x10' booth located in the Silver and Fashion area will be provided with an 8' high Blue/white/white/Blue back drape, 3' high Blue side drape, black carpet and a booth identification company sign.



• **Galeria Booths come with:** 8' high hard walls with company name headers, and grey carpet.



IF YOU WANT TO ADD GRAPHICS, ADDITIONAL FEATURES, OR ANY SPECIFIC REQUIREMENTS TO MAKE YOUR BOOTH UNIQUE, PLEASE CONTACT US.

OVERTIME CHARGES

Please be advised that overtime charges will apply during Saturday, October 5, 2024 and Wednesday, October 9, 2024 after 4:30pm.

ASSISTANCE

We want you to have a successful show. If you can't find what you are looking for or if we can be of assistance, please call our Exhibitor Sales & Service Department at 305.751.1234. or email info@expocci.com.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

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Payment Policy

NO SERVICES WILL BE RENDERED UNTIL THIS DOCUMENT IS COMPLETED, SIGNED AND RETURNED TO EXPO CCI.

ADVANCE AND/OR FLOOR ORDERS All Orders require **ADVANCE PAYMENT** for initial estimate of charges for services **AND** a **VALID CRE-DIT CARD** with proper authorization be provided to Expo CCI. You may prepay with a check written on your company, but a credit card is required by ExpoCCI to ensure any unexpected charges, such as additional freight, clean-up costs, etc., are paid at the time the Show closes.

THIRD PARTY ORDERS If you choose to contract work to a Display or Exhibit house/company and/or require services from Expo CCI, the Payment Policy presented above shall apply. Expo CCI must be notified, in writing, a non-official contractor form and CDI must be submitted, from exhibiting company of any other display or exhibit company involved in the set up or breakdown of exhibits. The exhibiting firm is ultimately responsible for payment of all costs incurred on its behalf. If a third party is to be invoiced for certain items or services, please complete and submit Expo's Third Party Payment Policy prior to placing order.

DRAYAGE TO WAREHOUSE OR SHOW SITE AND/OR LABOR Expo CCI's Payment Policy must be adhered to by Exhibitor prior to any freight being shipped to Expo CCI. All charges for freight, assembling, disassembling, shipping, handling and any other must be prepaid. If adjustments or additional charges are required at Show Close, they will be charged to the enclosed Credit Card provided, unless Exhibitor provides an additional form of payment prior to the charge being processed. Expo CCI is not responsible for any damage or loss of your freight, **please secure round trip insurance from your company insurance carrier.**

ALL CHARGES All charges/costs requested by Exhibitor **MUST** be PAID IN FULL before services are rendered, and any adjustment and/or additional charges must be paid by Show Close. Such costs will be charged to Exhibitor's credit card provided unless prior arrangements have been made. All checks must be drawn on a U.S. bank, and there will be a minimum charge of \$39 for each NSF check written to Expo CCI.

Expo CCI charges a 3% convenience fee for payments using a credit or debit card. This convenience fee is a charge in addition to the original transaction amount for the convenience of being able to use an alternate payment method. The fee will not apply to ACH and Wire payments and the same will be removed once processed. However, wire transfers must include an additional \$30.00 for domestic and \$50.00 for international bank fees.

ADJUSTMENTS/REFUNDS Exhibitors are responsible for ensuring services are rendered as ordered prior to the Show opening. All requests for adjustments must be made on site prior to the Show's closing. Expo CCI will not be responsible for adjustments after the Show closes unless prior arrangements have been agreed to in writing by Expo CCI. **Refunds:** A 6% processing fee will be added to all orders prior to refunding a credit balance of any type.

SALES TAX Applicable city, county and state sales tax will apply. If any Exhibitor is exempt from paying sales tax, it is the Exhibitor's responsibility to provide Expo CCI with its tax exempt certificate prior to orders being processed. If not provided and exhibitors requests tax to be removed a 6% processing fee will apply before refund.

CANCELLATION POLICY **On-site exchanges/cancellations of any orders/furnishings will be assessed a 100% pick-up fee.** In the event of a natural disaster, acts of God or terrorists, which result in the cancellation of this event, Expo CCI will be entitled to a fee equal to the percentage of work completed by Expo CCI. This percentage will be determined solely by Expo CCI. In the event the deposit received exceeds the percentage of work completed, Expo CCI will refund the excess deposit.

COLLECTION POLICY In the event this contract is turned over to an attorney for collection or dispute, Expo CCI will be entitled to reasonable attorney fees.

Return via fax 305-751-1298 or email info@expocci.com We accept American Express, Visa, MasterCard and Discover for your convenience. No checks will be accepted at show site.

Exhibitor:	Contact name:	Booth #:
Address:		
City:	State:	Zip:
		Country:
Phone:	Email:	
Credit Card Used For Payment: No.:		Expires:
Security Code:	(The 3 numbers on back of card or for Amex the 4 numbers on the front)	
Billing Address for credit card:		
City:	State:	ZIP CODE:
Credit Card Holder (Print Name as it appears on card):		
Card Holder Signature:		

*****Cardholder hereby authorizes EXPO to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

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Terms and Conditions

PAYMENT POLICY:

Show Site Orders: Services ordered at show site will require full payment at the time the order is placed. Purchase orders may not be used in lieu of payment. Regular prices will apply to all show site orders. Floor orders are limited to availability.

Third Party Orders: If you contract your work to a display or exhibit house and require services from Expo CCI, the payment policy stated above applies. Please pass this information on to them. A Third Party Payment form must be completed and submitted three weeks prior to show opening. Ultimately, the exhibitor is responsible for payment if the third party's payment is declined.

Invoices: Prior to close of show, an Invoice will be prepared and delivered to your booth for your review. Credits will be issued at show site only. If you have any questions, or want to pay your invoice by check or cash, please see our customer service representatives at the service desk on site.

Charges: All charges, regardless of amount, must be paid in full by cash, check or credit card. If credit card method is used, please ensure that the card limits are high enough to cover your expected charges.

Past Due Accounts: The Exhibitor understands that there will be a 10% monthly (120% per year) finance charge on past due accounts and agrees to pay all costs incurred by Expo CCI, while endeavoring to collect this account.

Outbound Services: All outbound services will be processed on your credit card. A copy of the receipt and invoice will be emailed within 10 days of the close of the show.

International Customers: International customers must pay for all services in U.S. funds. A \$50 service charge will be added for processing checks or wire transfers drawn on foreign banks.

U.S. Wire Transfers: A \$30 service charge will be added for processing U.S. wire transfers. Please complete the wire transfer portion of the Payment Authorization form. The credit card portion of the form must still be completed before your order will be processed.

Tax Exempt Status: If you are tax exempt in the state where the show is held, a copy of the certificate must accompany your order.

Rental Responsibility: All materials are on a rental basis and shall remain the property of Expo CCI. The customer shall be held financially responsible for any damage to Expo CCI equipment used by the customer.

Price Quotes: Prices quoted are for the duration of the show and include installation, rental, and removal, except where indicated.

Default Colors: If skirting and carpet colors are not selected, show colors will prevail.

Exchanges and Cancellations: On-site exchanges and cancellations of any orders/furnishings will be assessed a 100% pick-up fee.

Refunds: A 6% processing fee will be added to all orders prior to refunding a credit balance of any type, all credits will be done post show.

Expo CCI charges a 3% convenience fee for payments using a credit or debit card. This convenience fee is a charge in addition to the original transaction amount for the convenience of being able to use an alternate payment method. The fee will not apply to ACH and Wire payments and the same will be removed once processed. However, wire transfers must include an additional \$30.00 for domestic and \$50.00 for international bank fees.

DEFINITIONS AND EXPO RESPONSIBILITIES:

The name "Expo CCI" shall be construed within the meaning of this contract as Expo Convention Contractors and its employees, officers, agents, and assigns including any subcontractors Expo CCI may appoint. The term "exhibitor" refers to any party who contracts for services with Expo CCI. Expo CCI shall be responsible only for those services which it directly provides, and hereby agrees to execute its contracted duties in good faith. Expo CCI assumes no responsibility for any person, parties, or other contracting firms not under Expo CCI's direct supervision and control. Expo CCI shall not be responsible for loss, delay or damage due to strikes, lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failures, acts of terrorism or war, or any other causes beyond Expo CCI's reasonable control; or for ordinary wear and tear in the handling of materials. Due to the security and liability requirements, we do not allow POV's to unload at the docks. POV's may ground load only.

INDEMNIFICATION:

The exhibitor agrees to indemnify, forever hold harmless and defend Expo CCI and its employees, officers and agents from and against any and all claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses on account of personal injury or death, damage to or loss of property or profits arising out of, or contributed to by any of the following: (1) exhibitor's negligent supervision of any labor secured through Expo CCI or the negligent supervision of such labor by any of the exhibitor's employees, agents, representative, invitees, and/or exhibitor appointed contractor (EAC); (2) exhibitor's negligence, willful misconduct, or deliberate act, or such actions of exhibitor's employees, agents, invitees, representatives, or EACs at the show to which this contract relates, including but not limited to the misuse, improper use, unauthorized alteration or negligent handling of Expo CCI equipment; or (3) exhibitor's violation of Federal, State or Local ordinance; or violation of show regulations and/or rules as published by the Facility and/or Show Management.

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Terms and Conditions

CLAIM(S) FOR LOSS AND PAYMENT FOR SERVICES:

Exhibitor agrees that any and all claims for loss or damage shall be submitted to Expo CCI prior to the conclusion of the show when alleged loss or damage occurred prior to that time, and in all cases within 30 days of the conclusion of the show. For claim reporting purposes, the "conclusion" of the show shall be construed as the end of the day on which exhibitor must vacate the show site. All claims reported after the 30-day period will be rejected. In no event shall a suit or action be brought against Expo CCI more than one year after the date that loss or damage occurred. Payment for services may not be withheld. In the event of any dispute between Expo CCI and the exhibitor relative to any loss or damage claim, the exhibitor shall not be entitled to, and shall not withhold payment for Expo CCI services as an offset against the amount of the alleged loss or damage. Any claim against Expo CCI shall be considered a separate transaction and shall be resolved on its own merit.

EXPO'S LIMITS OF LIABILITY:

If found liable for any loss or damage, Expo CCI's sole and maximum liability for loss or damage to exhibitor's materials will be limited to the repair or replacement with like kind and quantity, subject to a dollar amount not to exceed \$5.00 (five dollars) per pound based on the weight of the articles for which Expo CCI specifically acknowledges receipt in writing. Expo CCI shall in no event be liable for collateral, exemplary, indirect costs or damages, or loss of sales resulting from, or related to, a claim for loss of or damage to material.

INBOUND AND OUTBOUND SHIPMENTS:

Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of the exhibitor or his representative. During such time, the materials will be left unattended. Expo CCI is not, and cannot be, responsible for loss, damage, theft, or disappearances of exhibitor's materials after same have been delivered to the exhibitor's booth. Similarly, there may be a lapse of time between the completion of packing and the actual pick up of exhibitor's materials from the booth for loading onto a carrier. During such time, the materials will be left unattended. Expo CCI shall not be responsible for loss, damage, theft, or disappearance of exhibitor's materials before same have been picked up for loading after the show. All materials will be checked at the booth at the time of loading using document(s) submitted by the exhibitor and notations of exceptions to conditions of materials, or piece counts will be made on said document. Expo CCI assumes no responsibility for loss, damage, theft, or disappearance of exhibitor's materials after same have been delivered to exhibitor's appointed carrier or agent for transportation after the show. Expo CCI loads materials onto the carrier's truck under the supervision of the carrier driver who checks and signs for the materials. Expo CCI assumes no liability for any materials after the carrier assumes custody of materials. If exhibitor's designated carrier fails to show by the move-out deadline after a show, Expo CCI shall have the authority to route exhibitor's shipment via an alternate carrier, or return shipment to a local warehouse for disposition at exhibitor's expense. Based on show move-in/move-out schedule and/or late driver check-in, an overtime surcharge per occurrence applies to shipments handled at show site during overtime hours. Your advance warehouse shipments may be received during straight time, but due to scheduling conflicts beyond Expo CCI's control may be moved into the exhibit hall on overtime. Drivers picking up outbound shipments will be sequenced for loading ONLY after a bill of lading is submitted to the Expo CCI Service Desk.

PACKAGING, CRATES AND EMPTY CONTAINERS:

Expo CCI shall not be responsible for surface damage to loose or uncrated materials, pad-wrapped, or shrink-wrapped materials. Expo CCI shall not be responsible for concealed damage, damage to carpets in bags or poly, or damage to materials improperly packed. Expo CCI shall not be responsible for crates and packaging unsuitable for handling, partially assembled, or having prior damage. Affixing "Empty" storage labels to containers is the sole responsibility of the exhibitor or his representative. All previous labels should be removed. Expo CCI assumes no responsibility for removal or misdelivery of containers with old labels or incorrect information on labels or for loss or damage to materials stored in containers labeled "empty".

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Third Party Payment

THIS FORM IS TO BE FILLED OUT ONLY IF YOU HAVE HIRED A THIRD PARTY TO SET UP YOUR BOOTH.

THIRD PARTY PAYMENT CONDITIONS

This form must be completed and signed by BOTH PARTIES and returned to Expo CCI prior to placing any orders. If there is any doubt which party is to be invoiced for a service, the exhibiting firm accepts responsibility for payment. The exhibiting firm is ultimately responsible for payment of all charges by show conclusion. If charges have been billed to the wrong party and Expo CCI was not provided with the completed Third Party Payment Policy prior to the order being placed, any refund must be settled between the exhibiting firm and third party.

PLEASE INDICATE WHICH ITEMS/SERVICES ARE TO BE INVOICED TO THE THIRD PARTY:

All Expo Services	Booth Cleaning	Booth Labor
Freight Handling	Furniture/Carpet	Other (Specify)

We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges incurred. In the event the third party named below does not make payment, such charges will be presented to the exhibiting firm, and exhibiting firm will make payment to Expo CCI prior to the close of the show. (Signature required below.)

Authorized Firm Representative Signature:

We accept American Express, Visa, MasterCard and Discover Card for your convenience.
A non-official contractor form and COI must accompany the Third Party Payment form.

EXHIBITING COMPANY

Exhibiting Company: _____ Booth #: _____
 Address: _____
 City: _____ State: _____ Country: _____ Zip: _____
 Email: _____ Contact/s: _____
 Credit Card Used For Payment: No.: _____ Expires: _____
 Security Code: _____ [The 3 numbers on back of card or for Amex the 4 numbers on the front]
 Billing Address for credit card: _____
 City: _____ State: _____ ZIP CODE: _____
 Credit Card Holder (Print Name): _____ Card Holder Signature: _____

*****Cardholder hereby authorizes EXPO CCI to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO CCI authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show. **On-site exchanges/cancellations of any orders/furnishings will be assessed a 100% pick-up fee.**

THIRD PARTY

Third Party Company: _____ Booth #: _____
 Address: _____
 City: _____ State: _____ Country: _____ Zip: _____
 Email: _____ Contact/s: _____
 Credit Card Used For Payment: No.: _____ Expires: _____
 Security Code: _____ [The 3 numbers on back of card or for Amex the 4 numbers on the front]
 Billing Address for credit card: _____
 City: _____ State: _____ ZIP CODE: _____
 Credit Card Holder (Print Name): _____ Card Holder Signature: _____

*****Cardholder hereby authorizes EXPO CCI to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO CCI authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show. **On-site exchanges/cancellations of any orders/furnishings will be assessed a 100% pick-up fee. A non-official contractor form and COI must accompany the third Party Payment form.**

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Tables

Draped Table



	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024	
2' x 4' - 30" H		\$ 113.50	\$ 147.50	\$ 221.00	
2' x 6' - 30" H		\$ 123.50	\$ 160.50	\$ 241.00	
2' x 8' - 30" H		\$ 142.00	\$ 184.50	\$ 277.00	
2' x 4' - 42" H		\$ 171.00	\$ 222.00	\$ 333.50	
2' x 6' - 42" H		\$ 187.50	\$ 243.50	\$ 365.50	
2' x 8' - 42" H		\$ 200.00	\$ 260.00	\$ 389.50	
4th sided skirt 30"		\$ 53.00	\$ 69.00	\$ 103.50	
4th sided skirt 42"		\$ 56.00	\$ 73.00	\$ 109.50	

Discount deadline:
September 18, 2024

Amount If no drape color is selected the designer show color will be provided.

PLEASE CHECK
COLOR CHOICE

White

Grey

Black

Red

Blue

Teal

Gold

Peach

Burgundy

Undraped Table



	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024	
2' x 4' - 30" H		\$ 60.50	\$ 79.00	\$ 118.50	
2' x 6' - 30" H		\$ 75.50	\$ 98.50	\$ 147.50	
2' x 8' - 30" H		\$ 90.50	\$ 118.00	\$ 176.50	
2' x 4' - 42" H		\$ 98.00	\$ 127.00	\$ 191.00	
2' x 6' - 42" H		\$ 113.50	\$ 147.00	\$ 221.00	
2' x 8' - 42" H		\$ 126.50	\$ 164.50	\$ 247.00	

Amount

Company Name:

Booth #:

Amount	<input type="text"/>
7% TAX	<input type="text"/>
Amount Due	<input type="text"/>

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

NEED
A CUSTOM
BOOTH?

click here

NEED
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A TRADESHOW?



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Tables

Discount deadline:
September 18, 2024

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| Fax: 305-751-1298

30" Round Table




	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
30" High		\$ 196.00	\$ 255.00	\$ 382.50
42" High		\$ 223.00	\$ 290.00	\$ 435.00
<input style="width: 100%; border: 1px solid #ccc;" type="text" value="Amount"/>				

Chrome Square Table




Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 196.00	\$ 255.00	\$ 382.50
<input style="width: 100%; border: 1px solid #ccc;" type="text" value="Amount"/>			

Glass Table



53 1/8" W x 33 1/2" D x 29 1/8" H			
Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 292.50	\$ 380.50	\$ 570.50
<input style="width: 100%; border: 1px solid #ccc;" type="text" value="Amount"/>			

Charging Table



Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 900.50	\$ 1,171.00	\$ 1,756.50
<input style="width: 100%; border: 1px solid #ccc;" type="text" value="Amount"/>			

Company Name:
Booth #:

Amount	
7% TAX	
Amount Due	

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Chairs and Stools

Discount deadline:
September 18, 2024

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| Fax: 305-751-1298




Black Side Chair			
Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$99.00	\$ 128.50	\$ 193.00



Clear Chair			
Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 170.00	\$ 221.00	\$ 331.50



White Side Chair			
Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 92.50	\$ 120.50	\$ 180.50



Light Gray Wood Stool			
Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 157.50	\$ 225.00	\$ 337.50

Company Name:
Booth #:

Amount	<input style="width: 100%;" type="text"/>
7% TAX	<input style="width: 100%;" type="text"/>
Amount Due	<input style="width: 100%;" type="text"/>

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

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Chairs and Stools

Discount deadline:
September 18, 2024

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click here


NEED ANYTHING?

Phone: 305-751-1234
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White Folding Chair

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 99.00	\$ 128.50	\$ 192.50




White Stool with back

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 139.00	\$ 180.50	\$ 271.00



Light Gray Lounge Chair

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 280.00	\$ 364.00	\$ 546.00



Black Stool with back

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 157.50	\$ 204.50	\$ 307.00

Company Name:
Booth #:

Amount	<input style="width: 100%;" type="text"/>
7% TAX	<input style="width: 100%;" type="text"/>
Amount Due	<input style="width: 100%;" type="text"/>

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

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Pole Package and Drape

Qty	Pole Packages	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024	Total
Option A	10' x 10' booth	\$ 164.50	\$ 214.50	\$ 321.50	
	10' x 20' booth	\$ 291.00	\$ 378.50	\$ 567.50	
	10' x 30' booth	\$ 399.00	\$ 519.00	\$ 778.50	
	20' x 20' booth	\$ 654.50	\$ 851.00	\$ 1,276.50	
Option B	Corner Showcase for 10' x 10' booth	\$ 243.00	\$ 316.00	\$ 474.00	
	Corner Showcase for 10' x 20' booth	\$ 360.00	\$ 468.00	\$ 702.00	
	Corner Showcase for 10' x 30' booth	\$ 477.50	\$ 620.50	\$ 931.00	
	Additional Cross Bar for pole package	\$ 39.00	\$50.50	\$76.50	

Discount deadline:
September 18, 2024

NEED
A CUSTOM
BOOTH?

click here

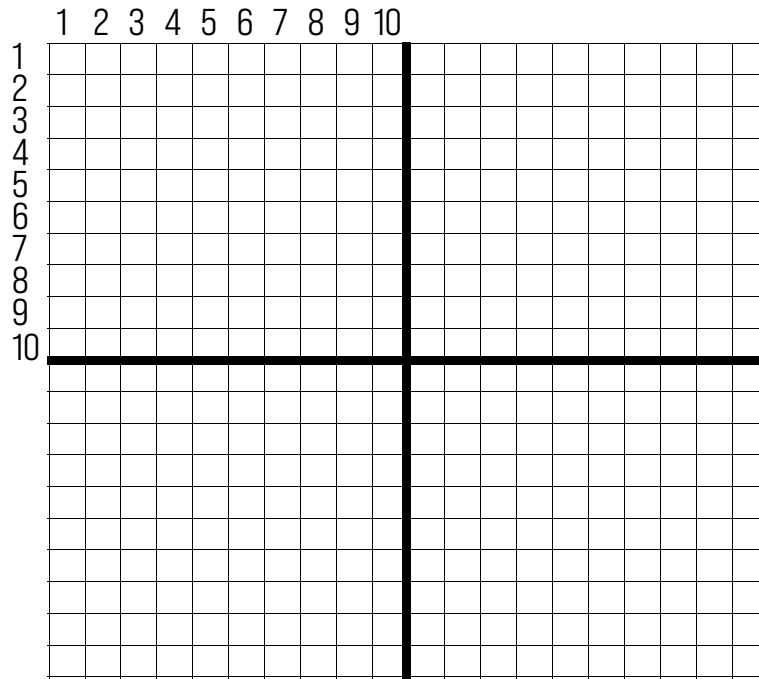
NEED
SHIPPING
TO AND FROM
A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

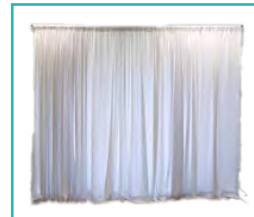


Each Square equals 1 foot. (Grid is 20' x 20') Please diagram the placement of the custom pole package you are requesting and/or additional crossbar.

8' high Drapery per linear foot.

(show color backwall is white, included siderails are 3' high)

White	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
Black		\$ 19.00	\$ 24.50	\$ 37.00
Grey			Amount	



Company name:

Contact name:

Phone:

Email:

Fax:

Booth #:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

Pole Package	
Subtotal	
7% TAX	
Amount Due	

Custom Pole Package

OPTION A



OPTION B



Drape	
Subtotal	
7% TAX	
Amount Due	

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Flooring

Booth Dimensions (ft.)	(Ft.) LENGTH X WIDTH = Sq. Ft.
What is your booth size?	X =

Wood Vinyl

SELECT WOOD VINYL

EXPO WOOD VINYL					
Qty	Item	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024	Total Price
	10'x 10'	\$ 504.50	\$ 656.00	\$ 984.00	
	10'x 20'	\$ 1,009.50	\$ 1,312.00	\$ 1,968.50	
	10'x 30'	\$ 1,514.00	\$ 1,968.50	\$ 2,952.50	
	10'x 40'	\$ 2,019.00	\$ 2,624.50	\$ 3,936.50	

Medium
Oak Wood

Silver
Wood



Carpets

SELECT CARPET COLOR CHOICE

Red



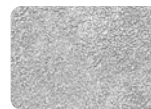
Burgundy



Black



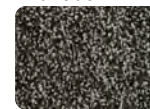
Grey



Blue



Black
Tuxedo



Blue
Tuxedo



EXPO CLASSIC CARPET					
Qty	Item	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024	Total Price
	10'x 10'	\$ 146.00	\$ 190.00	\$ 285.00	
	10'x 20'	\$ 292.50	\$ 380.50	\$ 570.50	
	10'x 30'	\$ 438.50	\$ 570.50	\$ 855.50	
	10'x 40'	\$ 585.00	\$ 760.50	\$ 1,141.00	

EXPO CUSTOM CUT CARPET			
BOOTH SIZE: LENGTH X WIDTH = Sq. Ft. X =	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Total Price
Do you want Expo Classic Carpet?	\$ 6.50	\$ 8.00	
Do you want Expo Plush Carpet?	\$ 8.00	\$ 10.00	

Padding and Visqueen

Sq. Ft.	Item	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Total Price
	1/2" Padding	\$ 2.25	\$ 3.00	
	1" Padding	\$ 3.25	\$ 4.25	
	Visqueen	\$ 1.75	\$ 2.50	

Company Name:

Booth #:

Amount	
7% TAX	
Amount Due	

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

Discount deadline:
September 18, 2024

NEED
A CUSTOM
BOOTH?

click here

NEED
SHIPPING
TO AND FROM
A TRADESHOW?

LOGISTICS

click here

NEED ANYTHING?

Phone: 305-751-1234

| Fax: 305-751-1298

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Special Booth Package

Rental price includes delivery to and removal from your booth.

IMPORTANT: TO OBTAIN THE SPECIAL BOOTH PACKAGE, YOUR ORDER AND FULL PAYMENT MUST BE RECEIVED BY September 18, 2024 *CHECK OPTION AND QUANTITY DESIRED.*

THIS SPECIAL PACKAGE IS NOT AVAILABLE AFTER DISCOUNT DEADLINE DATE. NOTHING CAN BE CHANGED IN THIS PACKAGE (COMES AS IS. THERE ARE NO SUBSTITUTIONS, NOR CREDIT GIVEN FOR UNUSED PACKAGE ITEMS.)

Discount deadline:
September 18, 2024

SPECIAL PACKAGE OPTIONS

Option A ***** \$ 232.50

Option B ***** \$ 326.00

INCLUDES:

- 1 - 8' white or black draped table, 30" h.
- 2 - Black side chairs
- 1 - wastebasket (trash removal excluded)

INCLUDES:

- 2 - 6' white or black draped tables, 30" h.
- 2 - Black side chairs
- 1 - wastebasket (trash removal excluded)

SELECT COLOR

White

Black

No substitutions to the booth package. The above rates are offered in advance only (NO onsite orders). Items cancelled after delivery to booth are subject to a 100% charge of the booth package rate.

Quantity Option A:

\$232.50 per package=

Quantity Option B:

\$326.00 per package=

Amount	
7% TAX	
Amount Due	

Payment Policy: Payment in full of rental charges including applicable tax, must accompany your order. Invoices must be settled at the service desk prior to show opening. No telephone orders accepted. Cancellation Policy: Items cancelled before the deadline date will be refunded 100%. Items cancelled after move-in begins will be invoiced at 100% of original price.

Company name:

Booth #:

Contact name:

Email:

Phone:

Fax:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

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NEED A CUSTOM BOOTH?

click here

NEED SHIPPING TO AND FROM A TRADESHOW?

click here

NEED ANYTHING?

Phone: 305-751-1234

| Fax: 305-751-1298

GO BACK TO TABLE OF CONTENTS ←

Show off with this CUSTOM BOOTH



Discount deadline:
August 19, 2024

NEED
A CUSTOM
BOOTH?

click here

\$**5,974.00**
USD

NEED
SHIPPING
TO AND FROM
A TRADESHOW?

click here

GRAPHIC SIZE: 117.17" x 95.20"

INCLUDED ITEMS:

- 1 - White table
- 4 - White chairs
- 1 - Showcase Elite 1/2 view
- 2 - Arm Lights
- 1 - 117.17" x 95.20" Backwall Graphic
- 1 - Wastebasket

DEADLINE: AUGUST 19TH PURCHASE NOW!

Company name:

Booth #:

Contact name:

Email:

Phone:

Fax:

NEED ANYTHING?

Phone: 305-751-1234

| Fax: 305-751-1298

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

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Discount deadline:
September 18, 2024

NEED
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BOOTH?

click here

NEED
SHIPPING
TO AND FROM
A TRADESHOW?




click here

NEED ANYTHING?


Phone: 305-751-1234
| Fax: 305-751-1298

Accessories




Sign Holder

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
NO Graphic		\$ 127.00	\$ 165.50	\$ 248.00
Single Graphic		\$ 172.00	\$ 223.50	\$ 335.50
Double Graphic		\$ 218.00	\$ 283.00	\$ 424.50
<input style="width: 100%;" type="text" value="Amount"/>				




Floor Easel

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 34.50	\$ 45.00	\$ 67.00
<input style="width: 100%;" type="text" value="Amount"/>			



Adjustable Arm Rack

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 134.00	\$ 174.00	\$ 261.50
<input style="width: 100%;" type="text" value="Amount"/>			



2 Way Waterfall Rack

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 95.50	\$ 124.50	\$ 186.50
<input style="width: 100%;" type="text" value="Amount"/>			

Company Name:
Booth #:


Amount	<input style="width: 100%;" type="text"/>
7% TAX	<input style="width: 100%;" type="text"/>
Amount Due	<input style="width: 100%;" type="text"/>

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Accessories



Mini Refrigerator

20" L x 20" D x 34" H			
Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
1	\$ 345.50	\$ 449.00	\$ 674.00



Black Retractable Rope Stanchions

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
1	\$ 52.50	\$ 68.00	\$ 102.00

*Minimum order of 2



Wastebasket

14" L x 10" W x 15" H			
Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
1	\$ 19.50	\$ 25.50	\$ 38.00

Discount deadline:
September 18, 2024

NEED
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BOOTH?**

click here

NEED
**SHIPPING
TO AND FROM
A TRADESHOW?**



click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Company Name:
Booth #:

Amount	
7% TAX	
Amount Due	

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Accessories

Discount deadline:
September 18, 2024

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Arm Light

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
BLACK		\$ 75.50	\$ 98.50	\$ 147.50
WHITE		\$ 85.00	\$ 110.50	\$ 165.50

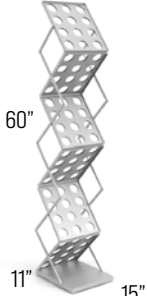
*Electricity not included.
*Only for hard walls.



White Shelves

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
1 Meter		\$ 70.00	\$ 91.00	\$ 136.50
2 Meter		\$ 78.50	\$ 102.50	\$ 153.50
3 Meter		\$ 111.50	\$ 145.00	\$ 218.00

*Please send layout and heights.
*Only for Octanorm Structures.



Literature Rack 11"W x 15"D X 60"H

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 266.00	\$ 346.00	\$ 519.00

Company Name:
Booth #:

Amount	
7% TAX	
Amount Due	

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Phone: 305-751-1234
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Accessories



Pegboard Panel

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
4' x 8' vertical		\$ 135.00	\$ 175.50	\$ 263.00
4' x 8' horizontal		\$ 135.00	\$ 175.50	\$ 263.00



Rolling TV Stand

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 185.50	\$ 241.00	\$ 361.50


*TV not included.
*Holds up to 70 lbs (31.82 kg)
*Height-adjustable 58.7" - 70.31"



TV Rentals

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
43" TV		\$ 562.50	\$ 731.00	\$ 1,096.50
55" TV		\$ 689.50	\$ 896.50	\$ 1,344.50

*Please contact us for other sizes.
*Electricity not included.
*Can be installed on hard walls. Installation **not included**, please see labor page for rate.



White Shelving Unit

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 659.00	\$ 857.00	\$ 1,285.50

Company Name:
Booth #:

Amount	
7% TAX	
Amount Due	


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Cabinets

(The deadline to receive orders, payments, and ready-to-print graphics is August 19, 2024)




1 meter Cabinet with Sliding Doors & Lock

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
Front graphic		\$ 487.00	\$ 633.50	\$ 950.00
WHITE		\$ 374.00	\$ 486.00	\$ 729.00
Graphic Size	37 15/16"W x 35 7/8"H			
Amount <input style="width: 100%;" type="text"/>				



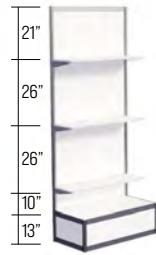
1 meter Curved Cabinet with Sliding Doors & Lock

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
Front graphic		\$ 487.00	\$ 633.50	\$ 950.00
WHITE		\$ 374.00	\$ 486.00	\$ 729.00
Graphic Size	42 1/4"W x 35 7/8"H			
Amount <input style="width: 100%;" type="text"/>				



1 meter Diagonal Curved Cabinet without Door

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
Front graphic		\$ 546.50	\$ 710.50	\$ 1,065.50
WHITE		\$ 420.00	\$ 546.50	\$ 819.50
Graphic Size	60 1/8"W x 35 7/8"H			
Amount <input style="width: 100%;" type="text"/>				



1 meter Gondola Single Sided with 3 Shelves

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
Straight Shelves		\$ 433.00	\$ 563.00	\$ 844.50
Angled Shelves		\$ 499.50	\$ 649.50	\$ 974.00
Amount <input style="width: 100%;" type="text"/>				

Please submit graphics to - designanddisplay@expocci.com - Specifying the SHOW NAME AND COMPANY NAME.

Company Name:	<input type="text"/>
Booth #:	<input type="text"/>
	Amount
	7% TAX
	Amount Due

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

Discount deadline:
September 18, 2024

NEED
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NEED
SHIPPING
TO AND FROM
A TRADESHOW?



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NEED ANYTHING?

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Cabinets

(The deadline to receive orders, payments, and ready-to-print graphics is August 19, 2024)



2 meter Cabinet with Sliding Doors & Lock

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
Front graphic		\$ 669.50	\$ 870.50	\$ 1,305.50
WHITE		\$ 438.00	\$ 569.50	\$ 854.50
Graphic Size	77"W x 35 7/8"H			

Amount



2 meter Curved Cabinet with Sliding Doors & Lock

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
Front graphic		\$ 695.00	\$ 903.50	\$ 1,355.50
WHITE		\$ 438.00	\$ 569.50	\$ 854.50
Graphic Size	85 5/8"W x 35 7/8"H			

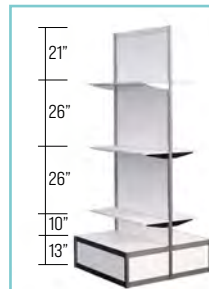
Amount



2 meter Curved Corner Cabinet with Sliding Doors & Lock

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
Graphic		\$ 730.50	\$ 949.50	\$ 1,424.00
WHITE		\$ 438.00	\$ 569.50	\$ 854.50
Graphic Size	Front: 37 15/16"W x 35 7/8"H Both Sides: 29 5/8"W x 35 7/8"H			

Amount



1 meter Gondola Double Sided with 6 Shelves

	Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
Straight Shelves		\$ 541.00	\$ 703.50	\$ 1,055.50
Angled Shelves		\$ 647.50	\$ 841.50	\$ 1,262.50

Amount

Please submit graphics to - designanddisplay@expocci.com - Specifying the SHOW NAME AND COMPANY NAME.

Company Name:
Booth #:

Amount	<input type="text"/>
7% TAX	<input type="text"/>
Amount Due	<input type="text"/>

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

Discount deadline:
September 18, 2024

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Graphics

(The deadline to receive orders, payments, and ready-to-print graphics is August 19, 2024)

Discount deadline:
August 19, 2024

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| Fax: 305-751-1298

Pull up Banner

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$394.50	\$ 512.50	\$ 769.00
Graphic Size 33 1/2"W x 80"H			

1-meter Octanorm Structure with Graphics

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 607.50	\$ 789.50	\$ 1,184.50
Graphic Size 37 15/16"W x 91"H			

**Frame Included*

[click here](#)
to download template

2 - meter Octanorm Structure with Graphics

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 1,223.50	\$ 1,591.00	\$ 2,386.50
Overall Graphic Size 77"W x 96" H			

**Frame Included*

[click here](#)
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3 - meter Octanorm Structure with Graphics

Qty	Advance Price Ends: 09/18/2024	Standard Price Ends: 10/2/2024	Show-site Price Starts: 10/3/2024
	\$ 1,831.50	\$ 2,381.00	\$ 3,571.50
Overall Graphic Size 115 7/16" W x 96" H			

**Frame Included*

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Printing Price Per SQ-FT for any custom size is _____ \$ 15.50

- Send the files to print in one of these formats: EPS, PDF, TIFF, JPEG (High Quality).
- Convert all fonts to outlines.
- Send Graphic Files ready to print to designanddisplay@expocci.com
- The pricing above applies for PVC, Foamboard and Banner.
- Fabric and Custom cut to be quoted.

Company Name:
Booth #:

Amount	
7% TAX	
Amount Due	

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

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Turnkey Rental Form

(The deadline to receive orders, payments, and ready-to-print graphics is August 19, 2024)

EXPO HARD WALL BOOTH OPTIONS

All of our standard hardwall Turnkey Rentals featured on the following pages are available in white and include graphics.

Qty	Item	Advance Price	Standard Price	TOTAL
	Turnkey Rental Booth 101	\$ 4,618.00	\$ 6,003.50	
	Turnkey Rental Booth 102	\$ 3,780.00	\$ 4,914.00	
	Turnkey Rental Booth 103	\$ 4,979.00	\$ 6,472.50	
	Turnkey Rental Booth 105	\$ 5,189.00	\$ 6,745.50	
	Turnkey Rental Booth 201	\$ 6,321.00	\$ 8,217.50	
	Turnkey Rental Booth 202	\$ 7,131.00	\$ 9,270.00	

Discount deadline:
August 19, 2024

- **Rush Fee:** A \$250 fee applies to turnkey orders placed within 1 or 2 weeks of your event date.

7% TAX
Amount Due

Electrical is Not Included.

Do you want something different than the standard booth?

Call our Custom Design Department

305-751-1234

We will custom design a booth to best show off your product. Send an email to designanddisplay@expocci.com

(Insert Header Sign Copy in Box)

(Black Helvetica Letters are Standard in Box)

Additional Requests:

Company name:

Booth #:

Contact name:

Email:

Phone:

Fax:

Please submit graphics to - designanddisplay@expocci.com - Specifying the SHOW NAME AND COMPANY NAME.

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

NEED

A CUSTOM BOOTH?

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NEED

SHIPPING TO AND FROM A TRADESHOW?



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Phone: 305-751-1234
| Fax: 305-751-1298

GO BACK TO TABLE OF CONTENTS ←

Discount deadline:
August 19, 2024

NEED
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BOOTH?

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NEED
SHIPPING
TO AND FROM
A TRADESHOW?



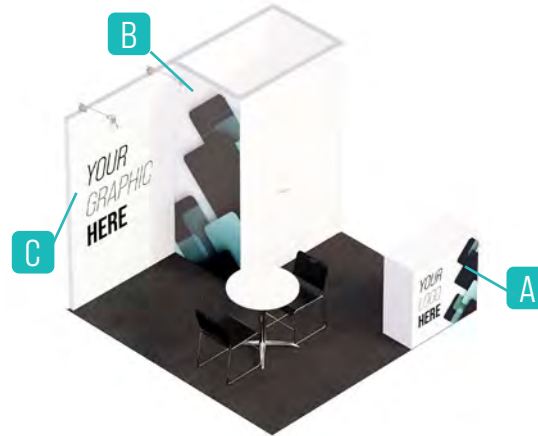
[click here](#)

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Turnkey Rental Booth

Turnkey Rental Booth 101



[click here](#)

to download template

Included items:

- 10' x 10' Black Carpet
- 1 - 3m beMatrix Backwall 117 - 11/64"W X 95 - 13/64"H
- 1 - 1m Counter with doors for storage.
- A. Graphic-PVC on counter in (size: 39 - 1/8"W x 38 - 1/2"H)
- B. Graphic-Fabric (size: 41 - 1/4" W X 95 - 3/16"H)
- C. Graphic-Fabric (size: 58 - 9/16" W X 95 - 3/16"H)
- 1 - Storage Closet 1 1/2m W X 1m D
- 1 - Round Table 30" / 2 Black Chairs
- 1 - Wastebasket
- 2 - White Arm lights **(Electrical is Not Included)**

Delivery, Installation & Dismantle

Turnkey Rental Booth 102



[click here](#)

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Included items:

- 10' x 10' Black Carpet
- 1 - 3m beMatrix Backwall 117 - 11/64"W X 95 - 13/64"H
- 1 - 1m Counter Storage with doors for storage.
- A. Graphic-PVC on counter in (size: 39 - 1/8"W x 38 - 1/2"H)
- B. Graphic-Fabric (size: 117 - 11/64" W X 95 - 3/16"H)
- 1 - Round Table 30" / 2 Black Chairs
- 1 - Wastebasket
- 2 - White Arm lights **(Electrical is Not Included)**

Delivery, Installation & Dismantle

GO BACK TO TABLE OF CONTENTS ←

Discount deadline:
August 19, 2024

NEED
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TO AND FROM
A TRADESHOW?



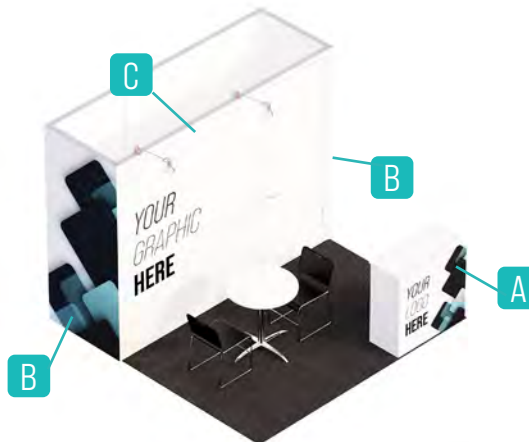
[click here](#)

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Turnkey Rental Booth

Turnkey Rental Booth 103



[click here](#)

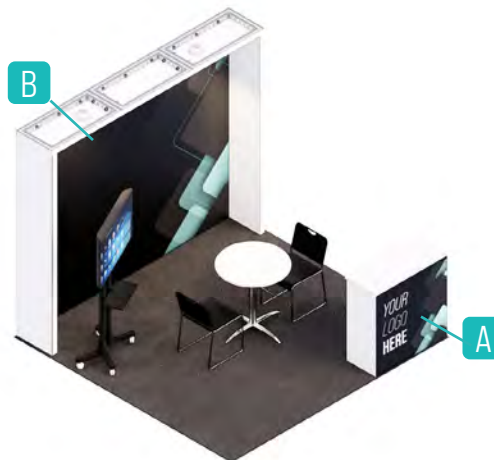
to download template

Included items:

- 10' x 10' Black Carpet
- 1 - 3m beMatrix Backwall 117 - 11/64"W X 95 - 13/64"H
- 1 - 1m Counter Storage with doors for storage.
- A. Graphic-PVC on counter in (size: 39 - 1/8" W x 38 - 1/2"H)
- B. 2 Side Graphics-Fabric (size: 41 - 1/2" W X 95 - 3/16"H)
- C. Graphic-Fabric (size: 80 - 9/16" W X 95 - 3/16"H)
- 1 - Storage Closet 3m W X 1m D
- 1 - Round Table 30" / 2 Black Chairs
- 1 - Wastebasket
- 2 - White Arm lights **(Electrical is Not Included)**

Delivery, Installation & Dismantle

Turnkey Rental Booth 105



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Included items:

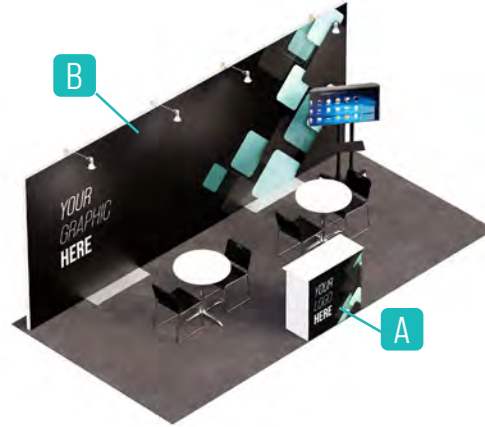
- 10' x 10' Black Carpet
- 1 - 3m beMatrix Backwall 117 - 11/64"W X 95 - 13/64"H
- 1 - 1m Counter Storage with doors for storage.
- A. Graphic-PVC on counter in (size: 39 - 1/8" W x 38 - 1/2"H)
- B. Graphic-Fabric (size: 117 - 11/64" W X 95 - 3/16"H)
- 1/2m 19.53"D Sides and Ceiling Structure.
- 1 TV + 1 Rolling Stand **(Electrical is Not Included)**
- 1 - Round Table 30" / 2 Black Chairs
- 1 - Wastebasket
- 2 - White Ceiling lights **(Electrical is Not Included)**

Delivery, Installation & Dismantle

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Turnkey Rental Booth

Turnkey Rental Booth 201



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Included items:

- 10' x 20' Black Carpet
- 1 - 6m beMatrix Backwall 234 - 21/64"W X 95 - 13/64"H
- 1 - 1m Counter Storage with doors for storage.
- A. Graphic-PVC on counter in (size: 39 - 1/8"W x 38 - 1/2"H)
- B. Graphic-Fabric (size: 234 - 21/64"W X 95 - 13/64"H)

- 1 TV + 1 Rolling Stand **(Electrical is Not Included)**
- 2 - Round Tables 30" / 4 Black Chairs
- 1 - Wastebasket
- 4 - White Arm lights **(Electrical is Not Included)**
- Delivery, Installation & Dismantle

Turnkey Rental Booth 202



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Included items:

- 10' x 20' Black Carpet
- 1 - 6m beMatrix Backwall 234 - 21/64"W X 95 - 13/64"H
- 1 - 1m Counter Storage with doors for storage.
- A. Graphic-PVC on counter in (size: 39 - 1/8"W x 38 - 1/2"H)
- B. Graphic-Fabric (size: 234 - 21/64"W X 95 - 13/64"H)

- 1/2m 19.53"D Sides and Ceiling Structure.
- 1 TV + 1 Rolling Stand **(Electrical is Not Included)**
- 2 - Round Tables 30" / 4 Black Chairs
- 1 - Wastebasket
- 4 - White Ceiling lights **(Electrical is Not Included)**
- Delivery, Installation & Dismantle

Discount deadline:
August 19, 2024

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A TRADESHOW?



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| Fax: 305-751-1298



WE CREATE

CUSTOM TRADESHOW **DISPLAYS**

YOUR CUSTOMERS WILL
NEVER FORGET!

We work closely with you to create unique and stunning custom booths that align perfectly with your vision.

[GO BACK TO TABLE OF CONTENTS](#) ←

CONTACT US

✉ **EMAIL**
designanddisplay@expocci.com

☎ **PHONE #**
305-751-1234

MORE ABOUT US
AND OUR WORK



[/expocci.com/custom-exhibits/](https://expocci.com/custom-exhibits/)

- Custom-tailored services and solutions
- Extreme attention to detail
 - Extensive knowledge of local venues
 - Excellent relationships with venues and Labor Unions
 - We service trade shows of all sizes, nationwide
 - Competitive pricing

expo
convention
contractors



SHIPPING SERVICES

FOR ALL YOUR TRADESHOW NEEDS



OUR IN HOUSE PREFERRED CARRIER



[GO BACK TO TABLE OF CONTENTS](#) ←

ARE YOU SHIPPING TO or FROM A TRADESHOW ?

If shipping to a show, we cannot guarantee a specific one day delivery, we recommend only shipping to the **ADVANCE WAREHOUSE**

CONTACT INFO

COMPANY NAME

CONTACT NAME

PHONE NUMBER

E-MAIL

SHOW NAME

PICK-UP ADDRESS

BUSINESS HOURS

INSTRUCTIONS

Please fill out this area of the form to the best of your knowledge in regards to your company's pick-up/destination address. This section does not pertain to the tradeshow advance or direct shipping address.

Is there a Loading Dock? YES NO

Residential Area? YES NO

Does the driver need to go in the Building? YES NO

Does the driver need to go in elevator? YES NO

PICK-UP LOCATION Office Dock Other

Our service is a 5-7 business day ground shipping service only, Monday-Friday

High Cost Delivery Areas: NYC-Special Rates May Apply CA - Surcharge Applies

PICKUP DATE

DATE SHIPMENT MUST ARRIVE AT DESTINATION

NUMBER OF PIECES

Type of Shipment Pallet / Skid Fiber Case Carton

Crate Other

Dimensions Aprox. Weight

DESTINATION ADDRESS

SHOW NAME BOOTH #

COMPANY NAME

ADDRESS

SIGNATURE

The rate quoted is an estimate only and the final charges will be billed upon receipt of freight at your destination. Additional charges will incur due to weight difference and/or delivery issues, such as no loading dock, truck with lift gate needed, inside delivery, stairs/elevator. delivery, redeliver/pick-up.

SHIPPING TO, **AND**
FROM YOUR TRADESHOW
MADE
EFFORTLESS




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Small Package at Show-Site

**Ship prepaid only. Collect shipments will be refused.
EXPOCCI is not responsible for concealed damage to material.**

EXPOCCI will provide a small package service at Show-site from UPS, Federal Express, and DHL with a 50 lbs. **maximum weight per shipment.**

Exhibitors should label and consign shipments as follows:

 TO: EXPO Convention Contractors, Inc., c/o Miami Beach Convention Center 1901 Convention Center Drive, Hall A-D & Ocean Dr Room A-H Miami Beach, Florida 33139 FOR: JIS Fall	 WILL NOT BE ACCEPTED PRIOR TO October 5, 2024
\$ 58.00 Small Package at Show-Site Only	
Hold at Service Center Company name: _____ BOOTH #: _____ 	

If Shipped to Advance Warehouse, regular Material Handling rates will Apply.

Company name:	Booth #:
Address:	
City:	State :
Phone:	Fax:
Email:	Contact:
	Zip :

Discount deadline:
October 4, 2024

NEED
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BOOTH?**

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NEED
**SHIPPING
TO AND FROM
A TRADESHOW?**



click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

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Discount deadline:
September 25, 2024

NEED
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NEED
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TO AND FROM
A TRADESHOW?



click here

NEED ANYTHING?

Phone: 305-751-1234
| Fax: 305-751-1298

Shipping Instructions

(This Form Must Be Signed and Returned with the Material Handling Authorization)

ALL SHIPMENTS MUST ARRIVE PRE-PAID

SHIPPING INSTRUCTIONS PRIOR TO SHOW (Payment Must be on file when received for Material Handling Charges)

1. ExpoCCI MUST have a credit card on file or the shipments will be held until one is received. If no payment is on file, this may delay the delivery of your materials to your booth and setup.
2. Shipments must be consigned to ExpoCCI. The hotel and/or convention site do not have the facilities to receive such shipments and they will be refused.
3. All shipments must be properly labeled and addressed to the warehouse or facility.
4. All shipments requiring special handling for reasons including, but not limited to, length, width or height, are handled on a time and material basis.
5. ExpoCCI, as the Official Drayage Contractor, has control over all freight docks, doors, elevators, and crate storage areas. A charge of \$50.00 per crate, box or carton is assessed for any shipment not handled by ExpoCCI, when ExpoCCI is required to handle storage of empty containers.
6. Remove all expired shipping labels before shipping to avoid confusion.
7. Collect shipments are not accepted and will be refused upon delivery.

SHIPPING INSTRUCTIONS AT CLOSE OF CONVENTION (You MUST fill out a BOL at show-site or request a pre-printed BOL)

1. You must fill out a Bill of Lading at the Expo Service Desk at the close of the show or request a pre-printed Bill of Lading at least one week prior to show open. We will not turn over materials to your carrier without a Bill of Lading.
2. Your account must have a zero balance and we must have payment on file for any outbound handling charges or your freight will not be turned over to your carrier. Outbound handling charges, i.e. Overtime move-out, special handling, return to warehouse, reroute shipping charges, etc.
3. If your freight carrier does not check-in on time, your freight will be rerouted through our preferred carrier eLogistics and shipping charges will apply. If available and chosen on the Bill of Lading, freight may be returned to our warehouse at an additional charge for your carrier to pick up at a later date.
4. Exhibits left without a Bill of Lading filled out will be forced through our house carrier eLogistics and will be returned to our warehouse and held for disposition at an additional charge, ExpoCCI is not responsible for condition, count or content until such time exhibits or materials are picked up for removal after the exhibition's close.
5. Exhibitor routing of outbound shipments is honored when possible. However, we reserve the right to reroute as necessary. All outbound shipments must be tendered with a Bill of Lading turned into the service desk at show site. In the event the designated carrier fails to pick up by a specified time, ExpoCCI will reroute said shipments.

INSURANCE

ExpoCCI is not responsible for the count or content of material after it has been placed in the exhibit areas. Exhibitor agrees to hold harmless ExpoCCI from responsibility for concealed and/or apparent damage to uncrated and or unskidded exhibit material. Please make certain all materials are properly insured against "ALL RISK" from the time your materials leave your facility until they are returned back to your facility after the show. All materials should be properly insured against fire, theft and all hazards while in transit to and from your booth and for the exhibition's duration and picked up for removal after the exhibition's close.

USE OUR IN-HOUSE PREFERRED CARRIER FOR ALL YOUR SHIPPING NEEDS



MAKE SHIPPING TO AND FROM YOUR TRADESHOW EFFORTLESS

Email info@expocci.com for a preliminary shipping quote, all of the following is needed:
 -Company Name, Contact Name/Phone Number, Show Name/Booth #, Pick-up Address Destination Address, City, State, Zip.
 -Approximate Weight, Number of Pieces, Type of Pieces in Shipment, i.e., skid, carton, crate, dimensions, business hours.
 -Is there a Loading Dock, Does Driver have to go in Building and/or Elevator, Residential Area
 We will respond with a preliminary quote based on estimated weight and above information within 24 hours when requested Sunday-Thursdays. Our service is ground 7-10 business day shipping only.

If shipping to a show, we cannot guarantee a specific one day delivery, we recommend only shipping to the ADVANCE WAREHOUSE.

Please provide shipping instructions for post show. Acceptance of all terms and conditions hereby stated

Company name:	Booth #:
Address:	
Attention:	Phone:
City:	State:
Authorized by (please print):	Title:
Signature:	Convention/Tradeshow:
	Fax:
	Zip code:

To ensure orderly processing of material handling requirements, it is absolutely essential that this form be READ, COMPLETED AND SIGNED by an organization officer.

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

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Material Handling Information

Special Handling

Rate as shown on Material Handling Authorization Form

The standard material handling applies to shipments that can be readily handled off or onto a truck using a conventional forklift or pallet jack equipment without rehandling. A special handling charge applies if your shipment requires extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight or containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials.

Overtime

Surcharge: 25%

Based on show move-in/move-out schedule and/or late driver check-in, an overtime surcharge per occurrence applies to shipments handled at show site during overtime hours. Your advance warehouse shipments may be received during straight time, but due to scheduling conflicts beyond EXPOCCI's control may be moved into the exhibit hall on overtime. Any additional overtime charges will be invoiced at show site and are subject to change pending move-in/move-out schedules. Handling times will be documented on shipping documents. Drivers picking up outbound shipments will be sequenced for loading ONLY after a bill of lading is submitted to the EXPO Service Desk AND the driver has checked in.

Late shipments

Surcharge: 25%

A surcharge will apply to shipments not arriving within the published dates (refer to pages 4-5) for advance warehouse or arriving on show site after show opening.

Uncrated Shipments

Rate as shown on Material Handling Authorization Form

An additional charge of 50% (or as stated on Material Handling Authorization page) of the applicable material handling charge at the time of delivery shall be charged for all loose, uncrated, or unprotected shipments received at the show site docks. The charge is a one-time charge that includes both move-in and move-out of the show and is based on the weight of the shipment handled.

Off Target Deliveries

Surcharge: See below

For targeted shows (exhibitors who received/requested a Targeted Date/Time), a surcharge will apply if shipment is not delivered (or carrier has not checked in) during assigned target date/time. **Surcharge: 25%.** Shipments arriving at the warehouse during Expo show move-in days and/or Exhibitor Move-in Days will be charged a Special Handling Fee. This fee will be based on the shipment received and the Delivery Location. The minimum charge will be \$250.00. Please see the Expo Quick Facts for Delivery Days, Times and Location. **Based on weight of materials and location.**

Padded Van Deliveries

Surcharge: \$8.25/CWT

A padded van surcharge applies to van line carriers that transport freight at cubic displacement rates, operate a non-standard dock height equipment, require freight on the truck to be unloaded in a specific order or orientation, or require that freight on the truck be moved to unload the actual delivery.

Marshaling Yard

Surcharge: Maximum \$20.50

Where EXPOCCI, as the show contractor must lease space for marshaling yard operations because no space is provided by the facility, EXPOCCI may charge a fee per shipment processed through the marshaling yard.

Reweigh of shipments

Surcharge: \$25.75 per forklift load

An additional charge per forklift load will be applied to shipments that have to be reweighed at the dock due to the lack of a certified weight ticket, or an incorrect or understated weight on a delivery document.

Envelope Deliveries

Surcharge: \$25.75 per envelope

During show hours at the show facility, a charge will apply for receiving and delivering envelope packages to your booth.

Accessible Storage

Surcharge: Based on applicable Labor rate (refer to labor order form)

Accessible storage will be accessible during the show, but not necessarily by exhibitors. There is a one hour labor rate charge for each time the accessible storage is accessed. There will be no charge to return material to the booth at the close of the show.

Return to Warehouse

Surcharge: \$15.00 per CWT, Minimum \$ 50.00

Crated materials only, uncrated materials will not be accepted at warehouse. Return to warehouse will be charged after Material Handling and Overtime Charges,

Mobile Spotting Fee

Surcharge: \$386.00 round trip ST Charge/ \$669.50 round trip OT charge

Vehicles operated by exhibitors may be allowed on the exhibit hall floor for loading or unloading, if EXPOCCI determines such activity to be operationally feasible and safe. All vehicles operated on the exhibit hall floor must be escorted by EXPOCCI personnel. In such cases, a MOBILE SPOTTING FEE will be charged. All local fire marshal rules and regulations apply. Please call customer service for details.

If you have any questions about material handling, please contact EXPO CCI Customer Service department.

NEED
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NEED
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TO AND FROM
A TRADESHOW?



click here

NEED ANYTHING?

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| Fax: 305-751-1298

GO BACK TO TABLE OF CONTENTS ←

Material Handling Q & A

Questions and Answers

What is material handling (also referred to as drayage)?

Material handling is the process of unloading your freight from your shipping carrier, either at the warehouse or show site, delivering it to your booth, storing your empty containers (empties) if required, returning of your empties at the close of show, and then reloading your freight back onto your shipping carrier.

What is the definition of "freight"?

Any exhibit materials that are shipped or delivered to the advance warehouse or show facility via shipping carrier, POV, or delivery truck.

What is a "certified weight ticket"?

A printed weight ticket from a scale certified or inspected by a government authority such as the Dept. of Agriculture, indicating the date weighed, the weight of the shipment and the vehicle ID of the unit being weighed.

What is the difference between material handling and shipping?

Shipping is the process of carrying your shipment from your location or pick-up area to its destination and also the process of returning your shipment back to your location after the close of the show. Material handling begins at the time your shipment arrives to the docks (please refer to "What is material handling?" for the full definition.)

Do I need to order a forklift to unload or reload my freight?

No, please do not order a forklift for unloading/reloading of your materials.

What does CWT mean?

CWT is an acronym for Century Weight, therefore it means 100 lbs.

Important facts about advance shipments

All shipments that are addressed to the advance warehouse address (please refer to "Advance Warehouse" shipping labels included in this manual).

EXPOCCI will begin accepting your shipments 30 days prior to first show open day (date may vary depending on show schedule).

The warehouse will receive shipments Monday-Friday, 8:30am - 3:30pm, excluding holidays.

Shipments must arrive by advance warehouse deadline date to avoid a late surcharge. (Please refer to the "Show Information" page included with this manual for deadline date.)

Crates, cartons, skids, fibercases, and carpets can be accepted at the warehouse, but DO NOT ship crates weighing over 5,000 lbs., loose/uncrated shipments and/or machinery to warehouse. You must ship those items direct to show site.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required.

All shipments must be prepaid, no collect on delivery shipments will be accepted.

Material Handling Charges

What determines how much I am charged?

Charges are based off the weight from your inbound weight ticket included with your shipment.

How do I calculate material handling charges?

Material handling services, whether used completely, or in part, are offered as a package. When recording weight, round up to the next 100 lbs. For example: 185 lbs. = 185 lbs X RATE = \$ Amount or minimum charge, whichever is greater.

Will there be any additional charges?

Additional charges may apply. Please review the Material Handling Authorization and Material Handling Additional Services forms included in the manual for all applicable fees.

Material Handling Charges

What are specialized carrier shipments?

Shipments that arrive via small package carrier such as FedEx Express Service, UPS small package service or DHL small package service AND do not have a certified weight ticket included with shipment. This applies to packages weighing under 100 lbs.

How do I calculate my specialized carrier shipment?

Charges for specialized carrier shipments are based on per carton, per delivery. Example: I'm shipping 3 packages via FedEx, how much will I be charged? 3 x per carton rate = \$ amount charged (plus any additional fees that may apply).

Please be advised that your whole shipment may not arrive to its destination at one time. Therefore, you may be charged per each delivery, and minimum charges may apply.

Crated - Uncrated - Special Handling

What are CRATED materials?

Materials delivered that are skidded or in a container that can easily be unloaded/ reloaded with no special handling required.

What are UNCRATED materials?

Materials delivered that are loose, pad-wrapped or unskidded without proper lifting bars and/or hooks.

What is SPECIAL HANDLING?

Shipments delivered that require extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight or containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials.

Important facts about direct shipments

What are direct shipments?

All shipments that are addressed directly to the exhibit facility (please refer to "Direct to Show" shipping labels included in this manual).

Shipments must arrive during exhibitor move-in times only. Do not ship direct to show site in advance. If delivery cannot be guaranteed to arrive during exhibitor move-in, shipment must go to advance warehouse.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. Certified weight tickets required. Crates weighing over 5,000 lbs. or loose/uncrated shipments must be shipped direct to show site to arrive during exhibitor move-in times. **All shipments must be prepaid, no collect on delivery shipments will be accepted.**

Liability Insurance

What is and why would I need liability insurance?

Accidents happen, therefore, most show organizers and facilities require liability insurance. Please refer to your booth contract for exact minimums required. Please make sure your materials are covered from the moment they leave your company location to the time they return after the close of the show.

Outbound shipments

You must complete an EXPO Material Handling Agreement (MHA) for all outbound shipments. A MHA will be distributed at show site if all services have been paid in full, or you can request one at the customer service desk. Upon completion of packing and labeling of your materials, complete the bill of lading with all required information, and return to customer service. If you have questions on how to complete your bill of lading, please ask a EXPO customer service representative located at the customer service desk. If you are NOT using the designated shipping carrier, you must call your carrier with pick-up information. If your carrier fails to pick up your shipment, EXPO will either reroute your freight through the carrier of our choice or return to the local warehouse (whichever is indicated on your MHA).

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Advance Shipping Labels

 TO: EXPO Convention Contractors, Inc., 15959 NW 15th Avenue Miami, Florida 33169 FOR: JIS Fall Receiving Hours: M - F 8:30 am - 3:30 pm	
	First day freight can arrive w/o a surcharge
	September 3, 2024
	Last day freight can arrive w/o a surcharge
September 25, 2024	
<h3>ADVANCE WAREHOUSE</h3>	
Company Name: Contact name: Contact phone: BOOTH #:	
	

 TO: EXPO Convention Contractors, Inc., 15959 NW 15th Avenue Miami, Florida 33169 FOR: JIS Fall Receiving Hours: M - F 8:30 am - 3:30 pm	
	First day freight can arrive w/o a surcharge
	September 3, 2024
	Last day freight can arrive w/o a surcharge
September 25, 2024	
<h3>ADVANCE WAREHOUSE</h3>	
Company Name: Contact name: Contact phone: BOOTH #:	
	

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Direct Shipping Labels

 TO: Expo Convention Contractors, Inc., c/o Miami Beach Convention Center 1901 Convention Center Drive, Halls A-D & Ocean Dr Room A-H Miami Beach, FL 33139 FOR: JIS Fall	 WILL NOT BE ACCEPTED PRIOR TO October 5, 2024
<h3>DIRECT SHIPPING</h3>	
Company Name: Contact name: Contact phone: BOOTH #: 	

 TO: Expo Convention Contractors, Inc., c/o Miami Beach Convention Center 1901 Convention Center Drive, Halls A-D & Ocean Dr Room A-H Miami Beach, FL 33139 FOR: JIS Fall	 WILL NOT BE ACCEPTED PRIOR TO October 5, 2024
<h3>DIRECT SHIPPING</h3>	
Company Name: Contact name: Contact phone: BOOTH #: 	

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Self-Unload/POV Service Information & Rates

POV SERVICE is a feature for exhibitors using a Personally Owned Vehicle (POV) that meets the requirements below.

POV's (Personally Owned Vehicles) are defined as:

Cars, pick-up trucks, vans and other trucks primarily designed for passenger use, not cargo or freight. Vehicles that do not qualify for this service or that have material that requires mechanical assistance to unload, will be directed to the Marshalling Yard and will be charged as material handling by weight

Vehicles that Qualify (Product Only)



Vehicles that DO NOT QUALIFY: (Showcases and Booth Build Items are Material Handling)



Rates:

Straight time - **\$96.00 per one way trip. (Monday - Friday, 8:00am - 4:30pm)**

Overtime - **\$127.50 per one way trip. (Monday - Friday, before 8:00am, after 4:30pm, weekends and holidays)**

One worker equipped with a flat cart will assist those exhibitors who qualify for POV Service with unloading & delivery of goods to your booth.

POV SERVICE is aimed at those exhibitors requiring minimum assistance to facilitate the move-in/out process for them, skidded or palletized items do not qualify, maximum weight 400 pounds per trip.

Exhibitors who have extensive unloading requirements can use the material handling services. Arrangements for this service can be made in advance, see Material Handling Form, or on-site at the EXPO Service Desk.

Empty storage service will only be available to exhibitors who utilize the complete material handling service.

Exhibitors who do not use these services will be charged on a per carton rate to handle their empties.

EXPO WILL NOT BE RESPONSIBLE FOR ANY DAMAGES. Exhibitors are required to carry all-risk floater insurance covering their product and exhibit materials against damage, loss and other hazards. The coverage should start when the product and exhibit material leaves your place of business and end when it is returned to your facility after the show. POV Service will be available from the loading dock. Please instruct your personnel to identify themselves as exhibitors requiring POV service to security personnel. They will be directed to the specially designated area. This service DOES NOT include rental trucks or company trucks.

Exhibitor:

Booth #

Date and time:

of trips:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

Discount deadline:
September 18, 2024

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ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

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Labor

LABOR INFORMATION			Discount Price	Standard Price
Straight Time	Monday - Friday	8:00 am - 4:30 pm	\$98.00	\$ 133.00
Over Time	Monday - Friday	4:30 pm - 8:00 am	\$ 146.50	\$ 199.50
	Saturday - Sunday	All Day		
Double Time	Holidays	All Day	\$ 195.50	\$ 265.50

Please note
 - Hours are based on estimates, you will be invoiced for actual time incurred.
 - Requested times are not guaranteed and are based on availability.
 - Minimum one hour will be charged. Additional time will be billed in half-hour increments.
 - If Labor order is cancelled within 24 hours of scheduled services, total charges will be assessed.

Expo Supervisory Fee is 30% of total cost or \$60.00, whichever is greater.

Is Labor for assembling sign for hanging?	YES	NO
Is Labor for laying your own carpet?	YES	NO

Installation

Your Supervisor's name: Cell phone #:				ExpoCCI supervision? YES NO		
Date	Start Time	Number of Men	Hours per Man	Rate	Expo Supervision Cost	Estimated Cost

Dismantle

Your Supervisor's name: Cell phone #:				ExpoCCI supervision? YES NO		
Date	Start Time	Number of Men	Hours per Man	Rate	Expo Supervision Cost	Estimated Cost

Please complete this section if you have chosen EXPO to supervise your installation and/or dismantling.

Set up information for installation

Please check all that apply and provide information where requested:

Booth Size:	X	
Forklift required:	YES	NO
Carpet is?	OWNED	RENTED FROM EXPO
Carpet padding?	YES	NO
Drawings	FAXED TO EXPO	SHIPPED W/EXHIBIT CRATES

Inbound Freight Information

Carrier Company Name:	
# of pieces:	Weight of shipment
is Shipment?:	Crated Uncrated
Tracking/Pro#:	
Estimated arrival date:	
Shipment to arrive at:	Warehouse Show site

Electrical Information

Electrical should go under the carpet (diagram is attached)
 Electrical drawings are attached
 Electrical drawings are with exhibit in crate number
 Electrical drawings were sent to the official contractor

Services you have ordered (please check all that apply)

Electrical Booth	Furniture
Cleaning	Telephone/ Internet
A/V Equipment	

Inbound Freight Information

Carrier Company Name:
 Delivery Shipment to:
 Address:
 City-State-Zip:
 Type of service (air, vanline, ground, etc)

If for any reason your shipment is not picked up by your carrier, please choose one of the following options.
 (Initial beside preferred option)
 Force Freight through EXPOCCI's preferred carrier:
 Send shipment back to EXPOCCI warehouse: (\$50.00 min. fee.)

Company Name:

Booth #:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

Discount deadline:
September 18, 2024

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Hanging Signs and Banners

Instructions

All hanging signs must conform to Show Management rules and regulations and facility limitations.

All overhead hanging signs or banners must be handled by ExpoCCI. Overhead hanging signs must be sent in separate containers directly to Expo Convention Contractors, Inc. warehouse using the enclosed HANGING SIGN LABELS.

Hanging anchor points must be pre-fabricated and ready for use.

Electrical signs must be in working order and in accordance with the National Electrical Code. ELECTRICAL SERVICE requirements must be ordered in advance on the enclosed ELECTRICAL SERVICE order form. For Signs other than banners, include blueprint or drawing containing diagram detailed information so anchor points can be determined.

Equipment and Labor Rates to Hang Signs

STRAIGHT TIME - 8:00am to 4:30pm, Monday through Friday
OVERTIME - 4:30pm to 8:00, Monday through Friday
All Day Saturday and Sunday

CREW SIZE - MINIMUM of two people, Operator and one rigger

MATERIALS - Cable, Clamps, etc. Additional and charged accordingly.

EQUIPMENT WITH CREW: *Rates are per Lift Crew/ per hours.
*One hour Minimum per lift Crew.

		Straight Time	Overtime
Boom Lift with Crew: (Condor/Snorkel) up to 200 lb. lift capacity.	Discount price	\$ 618.00	\$ 803.00
	Standard price	\$ 803.00	\$ 1,044.50
Additional crew/ Assembly labor:	Discount price	\$98.00	\$ 146.50
	Standard price	\$ 133.50	\$199.50

Discount deadline:
September 18, 2024

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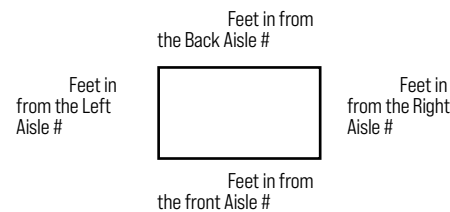
click here

Sign Description, Size & Weight

Type: Cloth Banner Metal or Wood Other
Shape: Square Triangle Rectangle Other
Size: Height Length Width
Weight of sign:
Does your Sign requires Electricity Assembly

Placement Diagram

Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed. *The ceiling structure and relation to the support beam may require your sign to be moved from your specified location.



Number of feet from bottom of sign:

Installation DATE / TIME:

Approx. Hours Hourly Rate Total Estimate Cost
@ =

Dismantle DATE/TIME:

Approx. Hours Hourly Rate Total Estimate Cost
@ =

Supervision for installation and dismantling of overhead hanging signs can be provided by EXPO CONVENTION CONTRACTORS, your company representative or display house

Please indicate method of supervision you require: .

EXPO IGD Exhibitor Personnel Display house

* Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and will be charged accordingly.

NOTE: WE ARE NOT RESPONSIBLE FOR, LIABLE FOR, AND WILL NOT HANG ANY SIGNAGE CONSTRUCTED IN ANY MANNER DEEMED UNSAFE.

Amount	
7% TAX	
Amount Due	

Payment Policy: All invoices must be settled at our Service desk prior to the closing of the Show. For your convenience, MasterCard, American Express and Visa credit cards will be accepted. No credits will be issued after the closing of the show.

Important: TO OBTAIN DISCOUNT PRICE, FULL PAYMENT MUST BE INCLUDED WITH YOUR ORDER.

No Telephone orders accepted. Labor must be cancelled in writing, 24 hours in advance to avoid one (1) hour cancellation or no-show fee per crew and/or worker.

Exhibitor name:

Booth #:

Contact name:

Email:

Address:

City:

State :

Zip :

Authorized:

Print Name:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)

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Floral and Plants Rentals

Discount deadline:
September 18, 2024

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Green Plants in Baskets



Qty	Size	Price
	5' to 6'	\$ 121.50 each
	3' to 4'	\$ 90.50 each

Amount

Seasonal Blooming Plant



Qty	Price
	\$ 72.50 each

Amount

Boston Fern Plant Rentals



Qty	Price
	\$ 88.50 each

Amount

Flower Arrangements



Qty	Size	Price
	Small	\$ 90.50 each
	Medium	\$ 121.50 each
	Large	\$ 154.50 each

*For purchase only

Amount

An Additional 30% charge will be applied to orders received after the discount deadline date.

Flower arrangements are for purchase only, all other rentals need to be returned at the end of the show or a purchase price of double the rental fee will apply.

Amount	<input type="text"/>
7% TAX	<input type="text"/>
Amount Due	<input type="text"/>

Company Name:

Contact Name:

Signature:

Booth #

Email:

Telephone:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

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Cleaning Form

PLEASE INDICATE THE SERVICES NEEDED

All rates Based on Gross Booth/Display Area, 100 square feet Minimum.

Food service Cleaning is Mandatory every 2 hours when you serve food in your booth.

Booth Sanitizing Wipe Down

CHECK IF NEEDED	Rate per (Sq. Ft.)	Booth Size (Sq. Ft.)	# Days (# days needed)	Total Due
	\$ 00.53			

Specify Dates Needed:

Carpet Vacuuming

CHECK IF NEEDED	Rate per (Sq. Ft.)	Booth Size (Sq. Ft.)	# Days (# days needed)	Total Due
	\$ 00.53			

Specify Dates Needed:

Porter Service - Trash Removal [2 hour intervals]

CHECK IF NEEDED	# of Booths	Rate	Times per Day	# Days (# days needed)	Total Due
	1 - 5 Booths	\$ 56.50			
	6 - 15 Booths	\$ 69.00			

Specify Dates Needed:

Exhibit Cleaning

CHECK IF NEEDED	# of Days	Rate	Specify Date Needed	Total Due
	Daily	\$ 36.50		
	1 Time Only	\$ 48.00		

Specify Dates Needed:

Company Name:

Contact Name:

Email:

Fax:

Amount	<input type="text"/>
7% TAX	<input type="text"/>
Amount Due	<input type="text"/>

Booth #:

Phone:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

Discount deadline:
September 18, 2024

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Non-Official Contractor (EAC)

For Exhibitors intending to use a third party contractor for any services including payment, its own labor or contract for such services separately from Expo Convention Contractors Inc., please read the following restrictions, requirements, and restraints. A non-official service contractor is any company, other than the designated official contractors, that an exhibitor wishes to use that requires access to the exhibit hall either before, during or after the Show. Use of a non-official contractor who requires any of the following services is not permitted: electrical, plumbing, telephone lines, drayage, rigging, booth cleaning, and catering. NOTE: A valid and current copy of Exhibitor's contractor's Certificate of Insurance naming **Expo Convention Contractors Inc., Reed Exhibitions, Miami Beach Convention Center, City of Miami Beach and Spectra** as "Additionally Insured" must accompany this document. If these documents are not provided, Exhibitor will not be allowed to use contractor's services in the area where unions claim jurisdiction. Insurance minimum limits/requirements are:

(a) Commercial liability insurance, on an occurrence form, in the amount of One Million (\$1,000,000.00) Dollars per occurrence for bodily injury, death, property damage, and personal injury. The policy must include coverage for premises operations, blanket contractual liability (to cover indemnification section), products, completed operations and independent contractors. (b) Automobile liability insurance in the amount of One Million (\$1,000,000.00) Dollars per occurrence to provide coverage for any owned and non-owned vehicles, including loading and unloading hazards. (c) Workers' compensation and employer's liability coverage as required by Florida Statute.

Note:

Complete this form only if your company is using a Service Contractor other than EXPO Convention Contractors, Inc. to pay for services, unpack, erect, assemble, dismantle or pack your display. The local union claims jurisdiction over the erection, dismantling, repair and building of all exhibits. If using another service contractor they must use the local union labor either through their own contract or direct hire through Expo Convention Contractors.

PLEASE COMPLETE

(Exhibiting Company Name)

(EAC Company Name)

Will indemnify and hold harmless Expo Convention Contractors, Inc. from and against any bodily injury or property damage liability claims, judgments, damages, costs, or expenses, including reasonable attorney fees, arising out of or occasioned by the operations performed by except for occurrences or accidents caused by the sole negligence of Expo Convention Contractors, Inc. or by any other party.

Exhibiting Company name: Booth #:

Address:

City: State: Country: Zip:

Telephone: Fax:

Authorized On-Site Representative: Cell Phone:

(Please Print)

Name of service firm:

Address:

Contact name: Email Address:

Telephone: On-site Cell Phone:

Authorized On-Site Supervisor:

Note:

This form must be returned with a valid and current Certificate of Insurance naming EXPO Convention Contractors Inc., Show Management and Show Location from above as "Additionally Insured" by September 18, 2024.

The COI Must have ALL Additionally Insured named, Exhibitor Name and Booth # (see Sample COI for reference).

Labor Source	EXPO LABOR	Local Union Direct
	Other	Contract

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (<https://expocci.boomerecommerce.com>)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	SAMPLE	CONTACT NAME:	
		PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED	INSURER A :		
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000.00
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000.00
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 1,000,000.00
							PERSONAL & ADV INJURY \$ 1,000,000.00
							GENERAL AGGREGATE \$ 1,000,000.00
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 1,000,000.00
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$ 1,000,000.00
	<input type="checkbox"/> OCCUR						AGGREGATE \$ 1,000,000.00
	EXCESS LIAB						\$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED <input type="checkbox"/> RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additionally Insured: Expo Convention Contractors Inc., Reed Exhibitions, Miami Beach Convention Center, City of Miami Beach and Spectra.

Exhibiting Company Name and Booth #.

CERTIFICATE HOLDER**CANCELLATION**

Expo Convention Contractors, Inc.
15959 NW 15th Avenue
Miami, Florida 33169

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Discount deadline:
September 18, 2024

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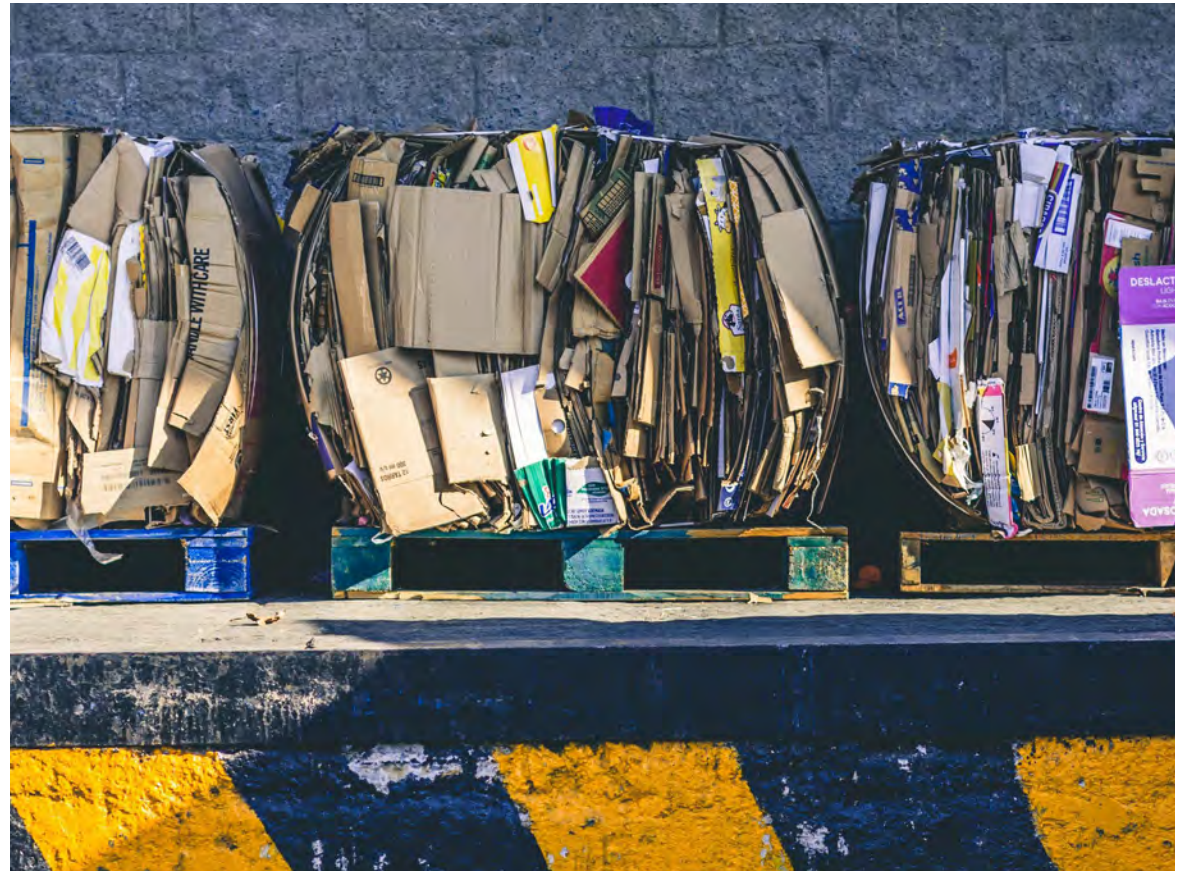
Bulk Trash Removal

Exhibitors with third-party labor providers are responsible for ensuring that all crates, cartons, and materials brought into the event get properly removed after the show concludes. Failure to do so can result in a disposal fee of \$5.00 per Sq. Ft or \$660 minimum in labor charges, whichever is greater.*

*All rates are based on Gross Booth/Display Area i.e. if the booth is a 20x20, It's 400 square feet. Then it would be 400x\$5.00 = \$2,000 + tax.

This fee is design to cover the costs associated with the removal and disposal of any items left behind, ensuring a smooth transition for our event space.

IMPLEMENTING A DISPOSAL FEE PROMOTES CLEANLINESS, EFFICIENCY, AND FAIRNESS BY COVERING REMOVAL COSTS, MAINTAINING A CLEAN EVENT SPACE, ENCOURAGING PROMPT ITEM REMOVAL, AND ENSURING EQUITABLE CHARGES.



ANY QUESTIONS OR REQUIRED INFORMATION ABOUT OUR DISPOSAL FEE POLICY, PLEASE FEEL FREE TO CONTACT US:

Company Name:

Booth #:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

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Sustainability Awareness

LET'S MAKE OUR IMPACT EVEN GREATER.

Our work generates numerous social and economic impacts as we foster connections, drive innovation, facilitate learning, and introduce new opportunities to our world. It is now our responsibility to **promote a sustainable industry** through collective action.

Sustainable Dining

- Choose local and sustainable catering options.
- Minimize food waste through careful planning.
- Encourage plant-based menu choices for eco-friendliness.

Smart Design

- Use eco-friendly, reusable materials for exhibits.
- Consider modular and adaptable designs to reduce waste.
- Print signage and graphics on recycled or sustainable materials.

Closing the Loop

- Set up clearly marked recycling and composting bins.
- Minimize single-use plastics and encourage reusable items.
- Properly dispose of waste and work towards zero waste goals.

LET'S REDUCE OUR CARBON FOOTPRINT

Energy Efficiency

- Opt for renewable energy sources and LED lighting.
- Implement energy-efficient technologies and practices.
- Turn off equipment when not in use to conserve power.

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FRIENDLY REMINDER OF OUR SHARED
RESPONSIBILITY TO PROTECT OUR PLANET.

GO BACK TO TABLE
OF CONTENTS ←

Area Work Rules

To assist you in planning for your participation in this event, we are certain you appreciate knowing in advance that union labor is required for certain aspects of your exhibit handling. To help you understand the Area Work Rules, we ask you to read the following:

FREIGHT HANDLING

The Local Union claims jurisdiction over the operation of all mechanized material handling equipment and all unloading and reloading from the loading docks.. An exhibitor may move materials from the designated ground unloading area. Exhibitor is not allowed to use mechanized equipment to move their on freight. (i.e. no forklifts, pallet jacks or etc.) When exhibitors choose to hand-carry in accordance with the foregoing, they are not permitted access to the loading dock area(s).

EXPOCCI is responsible for receiving and handling all exhibit materials and empty crates. It is our responsibility to manage loading docks and schedule vehicles for the smooth and efficient move-in and move-out of the exposition.

EXHIBIT INSTALLATION AND DISMANTLING

We have a contract with the Local Union which claims jurisdiction over the installation and dismantle of tradeshow and exhibits. Full-time employees of the exhibiting companies, however, may set their own exhibits without assistance from this local. Any labor services that may be required beyond what your regular full-time employees can provide, must be rendered by the Union. Labor can be ordered in advance by returning the Labor form, or at show site, at the service desk. Proof of full-time employment status may be requested by the Union Steward of any personnel working on your booth.

GRATUITIES

We request that exhibitors do not tip (such practices as giving money, merchandise, or other special consideration for services rendered) employees. Do not give coffee breaks other than mid-morning and mid-afternoon, when union employees have fifteen minute paid breaks. Any attempts to solicit gratuity by an employee for any service should be reported immediately to a supervisor. Employees are paid at an excellent wage. Tipping is strongly discouraged and is not an accepted company policy.

EXPO HOLD HARMLESS AGREEMENT / VEHICLE SPOTTING

The Association and Exhibitor will hold harmless EXPO Convention Contractors, for any damage or injury resulting from vehicle spotting. Damage or injury to Vehicle / Driver / 3rd Party Personnel / Display.

IN GENERAL

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. It is recommended that any questions arising with regard to union jurisdiction or practices be directed to an EXPO management representative.

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contractors

SPECIALTY FURNISHINGS

2024

**TRADESHOW
FURNISHINGS
CATALOG**

2024 SPECIALTY FURNISHINGS PRICE LIST

BLANC

Bright White Leather



Blanc Sofa
75"W x 35"D x 35"H
Item #18228-0847
Advance Price: \$1,127.25
Standard Price: \$1,409.00



Blanc Loveseat
54"W x 35"D x 35"H
Item #18167-0614
Advance Price: \$1,076.00
Standard Price: \$1,345.00



Blanc Chair
33"W x 35"D x 35"D
Item #18284-0834
Advance Price: \$899.00
Standard Price: \$1,123.75



Blanc Bench Ottoman
48"W x 24"D x 18"H
Item #18024-0072
Advance Price: \$540.00
Standard Price: \$675.00



Blanc Cube Ottoman
17"Square x 17"H
Item #18184-0274
Advance Price: \$189.00
Standard Price: \$236.25

FUNCTION

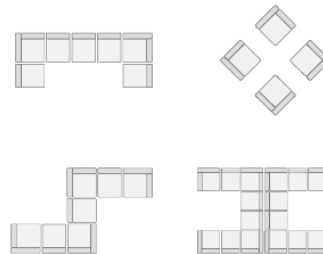
Modular Seating Collection
White Leather



Function Armless Chair
28" Square x 29"H
Item #18284-0554
Advance Price: \$575.25
Standard Price: \$719.00



Function Corner
28"Square x 29"H
Item #18066-0016
Advance Price: \$618.25
Standard Price: \$773.00



CONTINENTAL

Modular Seating Collection
White Leather



Continental Curved Loveseat
82"W x 34"D x 31"H
Item #18303-0006
Advance Price: \$1,111.00
Standard Price: \$1,388.75



Continental Reverse Curved Loveseat
72"W x 34"D x 31"H
Item #18304-0002
Advance Price: \$1,076.00
Standard Price: \$1,345.00



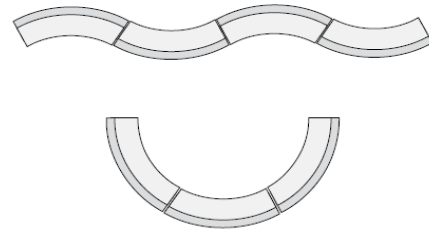
Continental Curved Bench
70"W x 26"D x 19"H
Item #18184-0283
Advance Price: \$564.25
Standard Price: \$705.25



Continental Wedge Ottoman
30"W x 34"D x 19"H
Item #18296-0006
Advance Price: \$478.00
Standard Price: \$597.50



Continental Half Moon Ottoman
33"W x 19"D x 19"H
Item #18184-0284
Advance Price: \$478.00
Standard Price: \$597.50



SOPHISTICATION

Modular Seating Collection
White Leather



Sophistication Sofa
72"W x 31"D x 48"H
Item #18228-0674
Advance Price: \$1,111.00
Standard Price: \$1,388.75



Sophistication Loveseat
48"W x 31"D x 48"H
Item #18167-0466
Advance Price: \$750.75
Standard Price: \$938.50



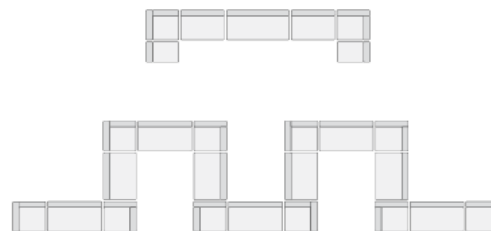
Sophistication Chair
24"W x 31"D x 48"H
Item #18284-0563
Advance Price: \$564.25
Standard Price: \$705.25



Sophistication Corner
31"Square x 48"H
Item #18066-0017
Advance Price: \$564.25
Standard Price: \$705.25



Sophistication Ottoman
31"Square x 19"H
Item #18184-0130
Advance Price: \$424.00
Standard Price: \$530.00



BOCA

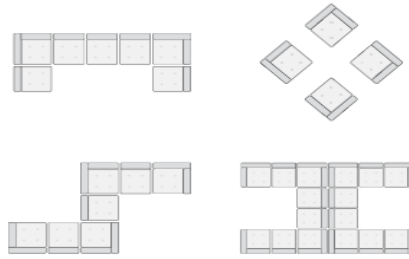
Modular Seating Collection
Black Leather



Boca Armless Chair
22"W x 27"D x 30"H
Item #18284-0786
Advance Price: \$575.25
Standard Price: \$719.00



Boca Corner
27"W x 27"D x 30"H
Item #18066-0026
Advance Price: \$618.25
Standard Price: \$773.00



METRO

Black Leather



Metro Sofa
85"W x 35"D x 35"H
Item #18228-0602
Advance Price: \$926.25
Standard Price: \$1,157.75



Metro Loveseat
60"W x 35"D x 35"H
Item #18167-0467
Advance Price: \$892.50
Standard Price: \$1,115.75



Metro Chair
35"Square x 35"H
Item #18284-0482
Advance Price: \$696.50
Standard Price: \$870.75



Metro Bench Ottoman
60"W x 24"D x 17"H
Item #18024-0008
Advance Price: \$478.00
Standard Price: \$597.50



Metro Square Ottoman
40"Square x 17"H
Item #18184-0179
Advance Price: \$478.00
Standard Price: \$597.50



Metro Cube Ottoman
18"Square x 18"H
Item #18184-0128
Advance Price: \$189.00
Standard Price: \$236.25

SUAVE MIDNIGHT

Midnight Suede



Suave Midnight Sofa
77"W x 36"D x 33"H
Item #18228-0085
Advance Price: \$811.25
Standard Price: \$1,014.00



Suave Midnight Loveseat
54"W x 36"D x 33"H
Item #18167-0069
Advance Price: \$704.75
Standard Price: \$881.00



Suave Midnight Chair
32"W x 36"D x 33"H
Item #18284-0151
Advance Price: \$529.25
Standard Price: \$661.50

GRAMMERCY

Modular Seating Collection
Charcoal Leather



Grammery Sofa
82"W x 36"D x 36"H
Item #18228-0605
Advance Price: \$1,031.50
Standard Price: \$1,289.50



Grammery Loveseat
57"W x 36"D x 36"H
Item #18167-0469
Advance Price: \$899.25
Standard Price: \$1,124.00



Grammery Chair
28"W x 36"D x 36"H
Item #18284-0485
Advance Price: \$575.25
Standard Price: \$776.50



Grammery Corner
36"Square x 36"H
Item #18066-0015
Advance Price: \$661.50
Standard Price: \$827.00



Grammery Square Ottoman
40"Square x 17"H
Item #18184-0033
Advance Price: \$478.00
Standard Price: \$597.50



Grammery Round Ottoman
46"Round x 17"H
Item #18184-0036
Advance Price: \$478.00
Standard Price: \$597.50

MONTANA MOCHA

Mocha Tan Fabric



Montana Mocha Sofa
79"W x 35"D x 34"H
Item #18228-0784
Advance Price: \$872.25
Standard Price: \$1,090.25



Montana Mocha Loveseat
57"W x 35"D x 34"H
Item #18167-0573
Advance Price: \$766.75
Standard Price: \$958.50



Montana Mocha Chair
35"Square x 34"H
Item #18284-0704
Advance Price: \$591.50
Standard Price: \$739.50

CHANDLER

Red Leather



Chandler Sofa
76"W x 37"D x 35"H
Item #18228-0795
Advance Price: \$926.25
Standard Price: \$1,157.75



Chandler Loveseat
53"W x 37"D x 35"H
Item #18167-0581
Advance Price: \$892.50
Standard Price: \$1,115.50



Chandler Chair
31"W x 37"D x 35"H
Item #18284-0717
Advance Price: \$696.50
Standard Price: \$870.75



Chandler Bench Ottoman
60"W x 24"D x 17"H
Item #18024-0062
Advance Price: \$478.00
Standard Price: \$597.50

EVOKE



Evoke Sofa
81"W x 35"D x 27"H
Item #13229-0007
Advance Price: \$1,400.00
Standard Price: \$1,750.00



Evoke Chair
33"W x 35"D x 27"H
Item #13041-0015
Advance Price: \$750.75
Standard Price: \$938.50



Evoke Cocktail Table
48"W x 24"D x 18"H
Item #13054-0011
Advance Price: \$478.00
Standard Price: \$597.50



Evoke Cube Ottoman
18"Square x 18"H
Item #13110-0008
Advance Price: \$301.00
Standard Price: \$376.25



Evoke End Table
24"W x 28"D x 25"H
Item #13110-0009
Advance Price: \$424.00
Standard Price: \$530.00

NIKO

Grey Microfiber



Niko Sofa
81"W x 30"D x 38"H
Item #18228-0858
Advance Price: \$1,146.25
Standard Price: \$1,432.75



Niko Loveseat
58"W x 30"D x 38"H
Item #18167-0622
Advance Price: \$1,047.50
Standard Price: \$1,309.50



Niko Chair
31"W x 30"D x 38"H
Item #18284-0856
Advance Price: \$872.25
Standard Price: \$1,090.25

STAGE CHAIRS



Midnight Stage Chair
Midnight Microfiber
25"W x 26"D x 37"H
Item #18284-0478
Advance Price: \$345.75
Standard Price: \$432.25



Chamois Stage Chair
Beige Microfiber
25"W x 26"D x 37"H
Item #18284-0807
Advance Price: \$345.75
Standard Price: \$432.25



Buckskin Stage Chair
Tan Microfiber
25"W x 26"D x 37"H
Item #18284-0476
Advance Price: \$345.75
Standard Price: \$432.25



Empire Chair
Leather
28"W x 32"D x 32"H
Item #18284-0621 (black)
Item #18284-0564 (white)
Advance Price: \$618.25
Standard Price: \$772.75

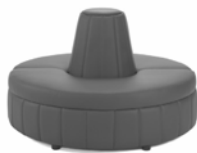


Monarch Chair
Bright White Leather
28"Square x 30"H
Item #18284-0785
Advance Price: \$396.00
Standard Price: \$495.00

OTTOMANS



Essentials Storage Ottoman
48"W x 24"D x 20"H
Item #18184-0192
Advance Price: \$661.50
Standard Price: \$827.00



Grammercy Banquette
60"Round x 19"H (2 pieces)
Item #18011-0010
Advance Price: \$1,400.00
Standard Price: \$1,750.00



Essentials Banquette High Top
60"Round x 48"H (2 pieces)
Item #18011-0011
Advance Price: \$1,400.00
Standard Price: \$1,750.00

TURNING BEDS



Essentials Turning Bed
96"W x 48"D x 36"H (2 pieces)
Item #02082-0032
Advance Price: \$1,682.25
Standard Price: \$2,102.75

STOOLS



Criss Cross Stool
15"W x 19"D x 41"H
Item #05237-0038 (espresso)
Item #05237-0039 (white)
Advance Price: \$317.25
Standard Price: \$396.50



Colin Stool
20"W x 19"D x 46"H
Item #05237-0305
Advance Price: \$266.00
Standard Price: \$332.50



Hourglass Stool
18"W x 20"D x 43"H
Item #05237-0270 (black)
Item #05237-0271 (white)
Advance Price: \$328.00
Standard Price: \$410.00



Euro Bar Stool
22"W x 24"D x 42"H
Item #05237-0270
Advance Price: \$301.00
Standard Price: \$376.25



Clara Stool
17"W x 21"D x 41"H
Item #05237-0298
Advance Price: \$317.25
Standard Price: \$396.50



Marcus Bar Stool
17"W (at base) x 29"H
Item #05237-0215
Advance Price: \$240.50
Standard Price: \$300.75



Vienna Stool
17" Square x 39"H
Item #05237-0264 (Gray)
Item #05237-0263 (Orange)
Item #05237-0262 (Teal)
Advance Price: \$353.75
Standard Price: \$442.25



Black Milo Bar Stool
Item #99-05237-01



California Wine Milo Bar Stool
Item #99-05237-02



Chartreuse Milo Bar Stool
Item #99-05237-06



Chocolate Milo Bar Stool
Item #99-05237-04



Jade Milo Bar Stool
Item #99-05237-05



Victory Blue Milo Bar Stool
item #99-05237-06



White Milo Bar Stool
Item #99-05237-06

Milo Bar Stool
20"W x 21"D x 41"H
Advance Price: \$301.00
Standard Price: \$376.25

CAFÉ TABLES



Red Spectrum Café Table
24"Square x 30"H
Item #05036-0033
Advance Price: \$363.25
Standard Price: \$454.00



Blue Spectrum Café Table
24"Square x 30"H
Item #05036-0034
Advance Price: \$363.25
Standard Price: \$454.00



Purple Spectrum Café Table
24"Square x 30"H
Item #05036-0035
Advance Price: \$363.25
Standard Price: \$454.00



Green Spectrum Café Table
24"Square x 30"H
Item #05036-0036
Advance Price: \$363.25
Standard Price: \$454.00



Fuze Café Table
36"Square x 30"H
Item #05036-0039
Advance Price: \$379.25
Standard Price: \$474.00



Blanco Square Café Table
White/Chrome
24"Square x 30"H
Item #05036-0008
Advance Price: \$336.25
Standard Price: \$420.25



Aspen Dining Table
White/Brushed Steel
72"W x 30"D x 30"H
Item #05090-0001
Advance Price: \$802.00
Standard Price: \$1,002.50



Brio Dining Table
Reclaimed Grey Stone
Finish/Brushed Bronze
26"W x 48"D x 30"H
Item #05088-0505
Advance Price: \$1,076.00
Standard Price: \$1,345.00



Euro Café Table
Black/Black
30"Round x 30"H
Item #99-05036-01
Advance Price: \$336.25
Standard Price: \$420.25



Euro Café Table
Black/Black
36"Round x 30"H
Item #99-05036-02
Advance Price: \$345.75
Standard Price: \$432.25



Park Ave Café Table
Maple/Chrome
30"Round x 30"H
Item #99-05036-07
Advance Price: \$336.25
Standard Price: \$420.25



Park Ave Café Table
Maple/Chrome
36"Round x 30"H
Item #99-05036-08
Advance Price: \$345.75
Standard Price: \$432.25



City Café Table
Maple/Black
30"Round x 30"H
Item #99-05036-14
Advance Price: \$336.25
Standard Price: \$420.25



City Café Table
Maple/Black
36"Round x 30"H
Item #99-05036-15
Advance Price: \$345.75
Standard Price: \$432.25

BAR TABLES



Fuze Bar Table
36"Square x 42"H
Item #99-05245-22
Advance Price: \$379.25
Standard Price: \$474.00



Blanco Square Bar Table
White/Chrome
24"Square x 42"H
Item #99-05245-12
Advance Price: \$336.25
Standard Price: \$420.25



Aspen Bar Table - White
72"W x 26"D x 42"H
Item #05204-0001
Advance Price: \$934.25
Standard Price: \$1,168.00



Red Spectrum Bar Table
24"Square x 42"H
Item #99-05245-20
Advance Price: \$400.00
Standard Price: \$495.00



Blue Spectrum Bar Table
24"Square x 42"H
Item #99-05245-21
Advance Price: \$400.00
Standard Price: \$495.00



Purple Spectrum Bar Table
24"Square x 42"H
Item #99-05245-18
Advance Price: \$400.00
Standard Price: \$495.00



Green Spectrum Bar Table
24"Square x 42"H
Item #99-05245-19
Advance Price: \$400.00
Standard Price: \$495.00



Park Ave Bar Table
Maple/Chrome
30" Round x 42"H
Item #99-05245-07
Advance Price: \$336.25
Standard Price: \$420.25

Park Ave Bar Table
Maple/Chrome
36" Round x 42"H
Item #99-05245-08
Advance Price: \$345.75
Standard Price: \$432.25



City Bar Table
Maple/Black
30" Round x 42"H
Item #99-05245-14
Advance Price: \$336.25
Standard Price: \$420.25

City Bar Table
Maple/Black
36" Round x 42"H
Item #99-05245-15
Advance Price: \$345.75
Standard Price: \$432.25



Euro Bar Table
Black/Black
36"Round x 42"H
Item #99-05245-02
Advance Price: \$345.75
Standard Price: \$432.25



Zinc Bar Table
24" Round x 42"H
Item #05202-0049
Advance Price: \$503.50
Standard Price: \$629.50

COCKTAIL TABLES



Tribeca Cocktail Table
48"W x 28"D x 19"H
Item #12055-0008
Advance Price: \$353.75
Standard Price: \$442.25



Novel Cocktail Table
46"W x 15"D x 16"H
Item #18024-0011
Advance Price: \$478.00
Standard Price: \$597.50



Fuze Cocktail Table
40"Square x 16"H
Item #12055-0453
Advance Price: \$407.75
Standard Price: \$509.75



Cube Cocktail Table
24"Square x 16"H
Item #12055-0285 (black)
Item #12055-0286 (white)
Advance Price: \$336.25
Standard Price: \$420.25



Aria Cocktail Table Red
44"W x 20"D x 18"H
Item #99-12050-05
Advance Price: \$353.75
Standard Price: \$442.25



Aria Cocktail Table Green
44"W x 20"D x 18"H
Item #99-12050-03
Advance Price: \$353.75
Standard Price: \$442.25



Aria Cocktail Table Blue
44"W x 20"D x 18"H
Item #99-12050-06
Advance Price: \$353.75
Standard Price: \$442.25



Aria Cocktail Table Purple
44"W x 20"D x 18"H
Item #99-12050-04
Advance Price: \$353.75
Standard Price: \$442.25



Aria Cocktail Table White
44"W x 20"D x 18"H
Item #99-12050-01
Advance Price: \$353.75
Standard Price: \$442.25

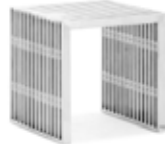


Aria Cocktail Table Charcoal
44"W x 20"D x 18"H
Item #99-12050-02
Advance Price: \$353.75
Standard Price: \$442.25

END TABLES



Tribeca End Table
24"W x 28"D x 22"H
Item #12107-0008
Advance Price: \$336.25
Standard Price: \$420.25



Novel End Table
15"Square x 16"H
Item #18024-0010
Advance Price: \$424.00
Standard Price: \$530.00



Fuze End Table
24"Square x 23"H
Item #12107-0512
Advance Price: \$363.25
Standard Price: \$454.00



Cube End Table
24"Square x 21"H
Item #12107-0296 (black) Item #12107-0297 (white)
Advance Price: \$345.75
Standard Price: \$432.25



Aria End Table Red
24"W x 20"D x 22"H
Item #99-12304-05
Advance Price: \$336.25
Standard Price: \$420.25



Aria End Table Green
24"W x 20"D x 22"H
Item #99-12304-03
Advance Price: \$336.25
Standard Price: \$420.25



Aria End Table Blue
24"W x 20"D x 22"H
Item #99-12304-06
Advance Price: \$336.25
Standard Price: \$420.25



Aria End Table Purple
24"W x 20"D x 22"H
Item #12304-0007
Advance Price: \$336.25
Standard Price: \$420.25



Aria End Table White
24"W x 20"D x 22"H
Item #12304-0002
Advance Price: \$336.25
Standard Price: \$420.25



Aria End Table Charcoal
24"W x 20"D x 22"H
Item #12304-0001
Advance Price: \$336.25
Standard Price: \$420.25

CHARGED 



Essentials Turning Bed - Charged
96"W x 48"D x 25"H
Item #22100-0001
Advance Price: \$1,865.75
Standard Price: \$2,332.25
*Exhibitor responsible for power source.



Boca Armless Chair - Charged
22"W x 27"D x 30"H
Item #22050-0001
Advance Price: \$652.00
Standard Price: \$815.00
*Exhibitor responsible for power source.



Boca Corner - Charged
27"W x 27"D x 30"H
Item #22051-0001
Advance Price: \$704.75
Standard Price: \$881.00
*Exhibitor responsible for power source.



Conference Table White - Charged
96"W x 43"D x 30"H
Item #22200-0001
Advance Price: \$1,470.25
Standard Price: \$1,838.00
*Exhibitor responsible for power source.



Aspen Cocktail Table - Charged
48"W x 24"D x 18"H
Item #22002-0002
Advance Price: \$618.25
Standard Price: \$773.00
*Exhibitor responsible for power source.



Aspen Bar Table - Charged
72"W x 26"D x 42"H
Item #22001-0001
Advance Price: \$1,092.25
Standard Price: \$1,363.25
*Exhibitor responsible for power source.



Patrice Tablet Chair - Charged
28"W x 31"D x 31"H
Item #18284-0861
Advance Price: \$680.50
Standard Price: \$850.75
*Exhibitor responsible for power source.



Lincoln Bench - Charged
59"W x 39"D x 17"H
Item #22052-0001
Advance Price: \$1,031.50
Standard Price: \$1,289.50
*Exhibitor responsible for power source.

BARS



VIP Glow Bar 4*
48"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Item #05012-0075
Advance Price: \$1,031.50
Standard Price: \$1,289.25



VIP Glow Bar 6*
72"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
Item #05012-0076
Advance Price: \$1,224.50
Standard Price: \$1,530.75



Bar
48"W x 16"D x 42"H (Bar)
Item #05012-0054 - White
Item #05012-0053 - Black
Advance Price: \$564.25
Standard Price: \$705.25

*VIP Glow Bars - Frosted Plexi with Built-in Wireless LED Kit

2024 SPECIALTY FURNISHINGS PRICE LIST

CUBE OTTOMANS



■ Cherry



■ Cromwell



■ Grape



■ Lemon



■ Lime



■ Mango

Rubix Cube Ottomans 18"Square x 18"H

- Cherry
Item #18184-0294
- Cromwell
Item #18184-0295
- Mango
Item #18184-0298
- Grape
Item #18184-0296
- Lemon
Item #18184-0293
- Lime
Item #18184-0297

Advance Price: \$193.00
Standard Price: \$241.25

PEDESTALS

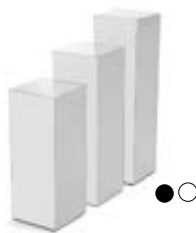


Display Pedestals 42"

14"Square x 42"H
Item #12091-0030 (white)
Item#12091-0023 (black)
Advance Price: \$460.50
Standard Price: \$575.75

24"Square x 42"H
Item #12091-0004 (black)
Advance Price: \$557.50
Standard Price: \$697.00

18"Square x 42"H
Item #12091-0002 (black)
Advance Price: \$513.00
Standard Price: \$641.25



Display Pedestals 36"

14"Square x 36"H
Item #12091-0031(white)
Item#12091-0024(black)
Advance Price: \$390.25
Standard Price: \$488.00

24"Square x 36"H
Item #12091-0033(white)
Item#12091-0034(black)
Advance Price: \$557.50
Standard Price: \$697.00



Display Pedestals 30"

14"Square x 30"H
Item#12091-0032(white)
Item#12091-0025(black)
Advance Price: \$363.25
Standard Price: \$454.00

24"Square x 30"H
Item #12091-0003 (black)
Advance Price: \$529.25
Standard Price: \$661.50

18"Square x 30"H
Item #12091-0001 (black)
Advance Price: \$372.50
Standard Price: \$465.75

OFFICE SEATING



Tamiri Hi-Back Leather Chair
25"W x 27"D x 45"H
Item #14136-0002
Advance Price: \$424.00
Standard Price: \$530.00



Tamiri Mid-Back Leather Chair
27"Square x 39"H
Item #14176-0007
Advance Price: \$372.50
Standard Price: \$465.75



Tamiri Guest Leather Chair
25"W x 26"D x 37"H
Item #14128-0002
Advance Price: \$345.75
Standard Price: \$432.25



Accord Leather Chair
25"Square x 37"H
Item #14136-0081 (Black)
Item #14136-0010 (White)
Advance Price: \$529.25
Standard Price: \$661.50



Goal Task Chair
25"Square x 39"H
Item #14250-0013
Advance Price: \$283.50
Standard Price: \$354.50



Goal Task Chair Armless
21"W x 25"D x 39"H
Item #14250-0014
Advance Price: \$258.00
Standard Price: \$322.50



Goal Drafting Stool
25"W x 24"D x 48"H
Item #14307-0003
Advance Price: \$301.00
Standard Price: \$376.25



Goal Drafting Stool Armless
21"W x 24"D x 48"H
Item #14307-0004
Advance Price: \$283.50
Standard Price: \$354.50

CONFERENCE TABLES



42" Round Conference Table
42"Round x 29"H
Item #14062-0105 (Black)
Item #14062-0106 (Mahogany)
Advance Price: \$468.50
Standard Price: \$585.75



Command 6' Conference Table
72"W x 36"D x 31"H
Item #14062-0300 (White)
Item #14062-0297 (Black)
Item #14062-0303 (Sirona)
Advance Price: \$837.00
Standard Price: \$1,046.25



Command 8' Conference Table
96"W x 48"D x 31"H
Item #14062-0301 (White)
Item #14062-0298 (Black)
Item #14062-0304 (Sirona)
Advance Price: \$899.00
Standard Price: \$1,123.75



Command 10' Conference Table
120"W x 48"D x 31"H
Item #14062-0302 (White)
Item #14062-0299 (Black)
Item #14062-0305 (Sirona)
Advance Price: \$1,031.50
Standard Price: \$1,289.50

OFFICE FURNITURE



Computer Kiosk
24"Square x 42"H
Item #14309-0001 (Black)
Item #14179-0005 (White)
Advance Price: \$688.50
Standard Price: \$860.75



2 Drawer Letter Size File
15"W x 25"D x 29"H
Item #14148-0001
Advance Price: \$232.25
Standard Price: \$290.50



2 Drawer Legal Size File
18"W x 25"D x 29"H
Item #14147-0001
Advance Price: \$301.00
Standard Price: \$376.25



2 Drawer Lateral File
36"W x 18"D x 27"H
Item #14143-0006
Advance Price: \$310.50
Standard Price: \$388.25

MISCELLANEOUS ITEMS



Alto Literature Rack - Black
11"W x 10"D x 57"H
Item #14308-0005
Advance Price: \$275.00
Standard Price: \$343.75



Nero Literature Rack - Black
15"W x 12"D x 54"H
Item #14308-0009
Advance Price: \$275.00
Standard Price: \$343.75



Argento Literature Rack
15"W x 12"D x 54"H
Item #14308-0010
Advance Price: \$275.00
Standard Price: \$343.75

Jewelers Intl. Showcase Fall 2024

October 06-09, 2024



MIAMI BEACH
CONVENTION CENTER

ORDER ELECTRICAL ONLINE!

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Order your electrical services online by

09 / 08 / 2024

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INTERNET | TELEPHONE

MIAMI BEACH

CONVENTION CENTER

EXHIBITOR ORDERING GUIDE

YOUR ROADMAP TO
A SUCCESSFUL EVENT



Where
TECHNOLOGY
Meets HOSPITALITY

EXPERTISE

WE HAVE DESIGNED & INSTALLED
MORE NETWORKS
FOR MAJOR TRADESHOWS
THAN ANY OTHER ORGANIZATION

FIRST CLASS CUSTOMER SERVICE

Leading up to the start of your event, our **customer service team will work with you** to ensure all the required information needed to install services is collected prior to your arrival. These items include; verifying your order, providing all pertinent IP and wireless information, collecting a floor plan, advanced payment, and confirmation of all required signatures. We understand **there are a lot of moving parts** when planning to exhibit at a convention and our mission to make this process as easy as possible.

It's our goal to make our team as accessible as possible. All our events are staffed with local team members for you to utilize, helping **ensure network reliability and the delivery of the services you need**. During move-in and show days, our team is available to assist you with your ordered services.

KNOWLEDGEABLE TECHNICAL SUPPORT

Our experienced technicians are **readily available** to perform troubleshooting, installation of additional services, relocations and much more.

Our team will be available **throughout the entire event** to provide you with the show experience you've always envisioned.

REDUNDANCY OF EQUIPMENT

We always have spares on-hand and are network ready. Smart City always keeps network switches and wireless access points on-hand and connected to the network. If a piece of equipment fails, we can replace it immediately with **little to no downtime**.

24/7 NETWORK MONITORING

All ports on the Smart City network are **polled every minute for network stability**. Certified network engineers are on staff in our Network Operations Center during event hours and on call 24/7.





Is the exclusive provider of the following services:

A woman with blonde hair, wearing a black top and a headset, is sitting at a white desk in a modern office setting. She is looking at a laptop and holding a smartphone. The background is a teal wall with geometric patterns.

INTERNET

A man in a white dress shirt and black tie is sitting at a desk, smiling as he looks at a laptop. He is pointing at the screen with his right hand. The background is a light blue wall.

TELEPHONE

Need just a **BASIC** CONNECTION?



Our **BASIC INTERNET SERVICE**, ideal for **LIGHT INTERNET USAGE** such as web browsing and checking email via a wired connection.

SERVICE	INCENTIVE **	BASE	ON-SITE
Basic Internet	\$895	\$1,140	\$1,368
Additional Device	\$185	\$220	\$255
EQUIPMENT & LABOR	INCENTIVE **	BASE	ON-SITE
Switch Rental	\$185	\$225	\$270
Patch Cables	\$50	\$62	\$74
Labor (Floor Work)	\$125	\$125	\$125

* **NOT FOR STREAMING**

** **ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!**

Basic Internet Includes:

- 1.54 Mbps burstable to 3 Mbps per device
- Routers are not permitted on this service and will not work
- Each device includes (1) Private IP Address
- Up to 4 additional IPs [devices] may be purchased separately
- Ethernet RJ45 Hardline drop and is DHCP (plug and play)

To connect multiple devices to this service a Switch Rental, Patch Cables and Floor Work are required. If more than 5 devices are needed, another main drop (Basic Internet w/ 1 Private IP) is required. An additional 4 devices can then be added to your order. A maximum of 10 devices in one location is permitted.

ORDER NOW >



Order online at:
orders.smartcitynetworks.com
or call 888.446.6911

What if it's **MISSION CRITICAL?**

Our **DEDICATED WIRED SERVICES** are the **FASTEST AND MOST RELIABLE** way to deliver high quality experiences at your event.

DEDICATED SERVICES	STREAMING			INCENTIVE*	BASE	ON-SITE
	SD	or HD	or UHD			
3 Mbps Dedicated	1	N/A	N/A	\$3,495	\$4,370	\$5,244
6 Mbps Dedicated	2	1	N/A	\$5,900	\$7,375	\$8,850
10 Mbps Dedicated	3	2	N/A	\$7,850	\$9,810	\$11,772
15 Mbps Dedicated	5	3	N/A	\$11,700	\$14,630	\$17,556
25 Mbps Dedicated	6	4	1	\$19,250	\$24,060	\$28,872

***ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!**

Whether you are setting up your own booth Wi-Fi, Webcasting, HD Streaming, Gaming or require Point to Point connectivity, Dedicated Internet is the way to go!

Dedicated Services Include:

- Ethernet (1) RJ45 Hardline drop with VLAN
- **Wireless and Hardline routers are permitted**
- (5) Static Public IP addresses
- Speeds up to 1 Gbps available
- Additional Static IP addresses available for purchase

ORDER NOW 



Order online at:
orders.smartcitynetworks.com
or call 888.446.6911

NEED WIRELESS CONNECTIVITY?



Our **STANDARD HOTSPOT** provides **SIMPLE & SECURE WIRELESS** connectivity ideal for checking emails, browsing the web, processing payments, and light website demonstrations.

STANDARD HOTSPOT PROVIDES 3 Mbps BURSTABLE TO 5 Mbps PER DEVICE *			
DEVICE LIMIT	INCENTIVE **	BASE	ON-SITE
5 Device Limit	\$2,339	\$2,807	\$3,368
15 Device Limit	\$4,133	\$4,960	\$5,952
30 Device Limit	\$6,762	\$8,114	\$9,737
Additional Access Point Rental	\$750	\$750	\$750

* **NOT FOR STREAMING.**

** **ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!**

All Hotspots broadcast on the **5 Ghz frequency only** and include:

- (1) Custom network name or SSID
- (1) Password (8 character minimum)
- (1) Access Point - booth size may require additional Access Point rental

ORDER NOW >



Order online at:
orders.smartcitynetworks.com
or call 888.446.6911



orders.smartcitynetworks.com/wifi-splash-page-design

WILL YOUR BOOTH DEMO BRING OUT THE MASSES?

Our **PREMIUM HOTSPOT** combines

HIGH BANDWIDTH WIRELESS

with greater flexibility and customization options that generate smoother product demos, quicker remote connectivity and superior video streaming quality.

PREMIUM HOTSPOTS ARE NOT RATE LIMITED PER DEVICE

BANDWIDTH ALLOCATION	STREAMING			INCENTIVE *	BASE	ON-SITE
	SD	or HD	or UHD			
10 Mbps	3	N/A	N/A	\$8,800	\$10,560	\$12,672
20 Mbps	6	4	N/A	\$16,600	\$19,920	\$23,904
30 Mbps	10	6	1	\$24,200	\$29,040	\$34,848
40 Mbps	13	8	1	\$31,550	\$37,860	\$45,434
50 Mbps	16	10	2	\$39,050	\$46,860	\$56,232
Additional Access Point Rental	N/A	N/A	N/A	\$750	\$750	\$750

***ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!**

All Hotspots broadcast on the **5 Ghz frequency only** and include:

- (1) Custom network name or SSID
- (1) Password (8 character minimum)
- (1) Access Point - booth size may require additional Access Point rental

ORDER NOW 



Order online at:
orders.smartcitynetworks.com
or call 888.446.6911



orders.smartcitynetworks.com/wifi-splash-page-design

NEED TELEPHONE OR CONFERENCE SERVICES?

Our **TELEPHONE SERVICES** provide reliable **VOICE SERVICE** solutions for Single Line, Multi Line, and Conference calls.

VOICE SERVICES	INCENTIVE*	BASE	ON-SITE
Single Line Telephone - With or Without Device	\$275	\$345	\$414
Multi Line Telephone	\$415	\$520	\$624
Polycom Speaker Phone	\$465	\$575	\$690

*** ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!**

We have specialized in telephone services for over 30 years. Smart City provides reliable phone services with crystal clear connections. Our telephone services can be used for reception check-in, conference calls in meeting rooms and for credit card processing machines.

Telephone Service Information:

- Multi Line telephones include (1) Main number and (1) rollover line
- Polycom speakerphones require power source, **electrical** services may need to be ordered separately
- Domestic Long Distance is included
- International calling is billed separately

ORDER NOW 



Order online at:
orders.smartcitynetworks.com
or call 888.446.6911

FAQ

Frequently Asked Questions

DOES SMART CITY NETWORKS PROVIDE COMPLIMENTARY WI-FI?

Yes! Smart City Networks provides complimentary Wi-Fi in most designated public areas of the facility, such as the concourse lobbies and food courts. Check with your specific venue for locations. This service is made available to approximately 30 million guests, visitors, and attendees at our convention centers throughout the country. There is no requirement to purchase a Smart City Networks service in order to take advantage of the complimentary Wi-Fi.

WHY DOESN'T SMART CITY NETWORKS PROVIDE COMPLIMENTARY WI-FI IN THE EXHIBIT HALLS?

Exhibit halls are not public areas since this space is typically licensed to a company, government agency, or trade association for a private event. The space license agreement governs the availability of a range of services for the event and the license may or may not call for complimentary Wi-Fi services.

WILL MY PERSONAL HOTSPOT (MI-FI) WORK IN YOUR BUILDING?

Yes – however, the capability of your personal mobile hotspot is limited by your cellular carrier by the spectrum and Internet bandwidth capacity they have made available. Cellular carrier signals penetrate into a facility either from a nearby cellular tower or via an in-building Distributed Antenna System (DAS). It is important to remember that your personal mobile hotspot is obtaining a wireless signal from a shared cellular network, so service may be disrupted or become unreliable due to user density and demand on the carrier's network. In all cases, you have the option to take advantage of the complimentary Wi-Fi throughout the public areas, or if you choose, you can purchase an upgraded package based on your service requirements.

WHAT MUST BE IDENTIFIED ON MY FLOORPLANS?

Floor plans should include the surrounding booth numbers for orientation, measurements and easy identification of all required end location(s). Be sure to distinguish your main distribution line (MDL) and additional patch cables. Please reference Smart City's Communications Floorplan Worksheet.

TIP: Most of our venue's data jacks originate from a floor pocket. Be sure to submit a completed floorplan prior to the first day show move-in to avoid any additional labor charges.



Order online at:
orders.smartcitynetworks.com
or call 888.446.6911

DO YOU OFFER INCENTIVE RATES?

Yes! Orders received along with payment by the incentive deadline date will receive our early incentive pricing.

WHY ARE ROUTERS NOT ALLOWED ON A SHARED NETWORK?

Many times, Smart City has found that routers on a shared network are installed incorrectly, which can cause problems for other users of the network. Additionally, an accurate count of the number of devices on the network is required to determine the appropriate network size and bandwidth available to the network. For more information and to request the build-out of a special system to meet your needs, contact our team today for a quote.

CAN I PROVIDE MY OWN SWITCH AND/OR CABLING?

Yes, you can provide your own switch and patch cables for in booth cabling. Unless otherwise mandated by the venue.

Please Note: Connectivity can be guaranteed only to the point where Smart City Networks' services originate in the booth. Smart City Networks cannot guarantee service on customer/exhibitor-provided cable(s) and/or equipment. Any request for trouble diagnosis or problem resolution found not to be the fault of Smart City Networks (such as faulty equipment or damaged cable) may be billed to the exhibitor at the prevailing labor rate.

HOW MUCH BANDWIDTH DO I NEED?

To identify how much bandwidth you should require, please reach out to a technical representative in your organization, review your program specifications listed with any demonstrations or downloads you plan to run.

WHAT DOES SD, HD, AND UHD STAND FOR?

SD, HD, and UHD are the abbreviated names of three video streaming formats. The basic difference between each of the formats is the number of pixels comprising the video image. The greater the pixel count the sharper and more detailed your video will be.

FORMAT	RESOLUTION	BANDWIDTH REQUIRED
Standard Definition (SD)	720x480	3.0-5.0 Mbps
High Definition (HD)	1280x720 & 1920x1080	5.0-8.0 Mbps
Ultra High Definition (UHD)	3840x2160	25 Mbps

ON-SITE WIRELESS SERVICES

MIAMI BEACH CONVENTION CENTER

NEED WIRELESS CONNECTIVITY?

Smart City Networks offers on-site wireless services for both attendees and exhibitors. Our **Complimentary Internet** is offered free of charge and is available in all public spaces and meeting rooms. Our **Exhibitor Internet** is available facility-wide on a 5 GHz wireless network, at speeds of 3 Mbps up/down per device. Depending on where you are in the facility, you may see both SSIDs (network names), but only Exhibitor Internet is supported in all areas.

EXHIBITOR INTERNET

Exhibitor Internet is available throughout the facility. Each purchase is device specific.

1 day for \$79.99
3 days for \$227.97
5 days for \$359.95

HOW TO CONNECT TO EXHIBITOR INTERNET

1. Open Wi-Fi settings on your device and select "Exhibitor Internet".
2. First time users will be asked to create an account and select a purchase option.
3. Follow the on-screen instructions to get connected.

COMPLIMENTARY INTERNET

Complimentary Internet is a free service and is available for use in all public spaces and meeting rooms.

HOW TO CONNECT TO COMPLIMENTARY INTERNET

1. Open Wi-Fi settings on your device and select "Free Internet".
2. First time users will be asked to create an account and verify their email address to get connected.

For questions regarding on-site wireless services, please call Smart City Networks at 888-446-6911. To order any other services we provide, please visit us online at: orders.smartcitynetworks.com.



***INCENTIVE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN**



INTERNET SERVICE CONTRACT

MIAMI BEACH CONVENTION CENTER



Exhibitor Company Name:		Booth/Room#:	Show Name:	
Billing Company Name:		Show Start Date:		Show End Date:
Billing Company Address:		INCENTIVE ORDER DEADLINE: 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN		
City, State, Zip:		Country:	On-site Authorized Contact:	On-site Cell Number:
Contact Name:	Phone Number:	Contact Email:	Cell Number:	

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Effective June 30, 2023 - December 31, 2024 - V063023A

BASIC INTERNET, NOT FOR STREAMING	QTY	INCENTIVE*	BASE	ON-SITE	TOTAL
--	-----	------------	------	---------	-------

Includes: 1 Private IP Address, Routers PROHIBITED and will not work					
1.5 Mbps Burstable To 3 Mbps (DHCP), <i>Intended for light Internet usage</i>		\$895	\$1,140	\$1,368	
Additional Device(s), Per Device Up to 4 [6 or more available online]		\$185	\$220	\$255	

DEDICATED INTERNET, FOR STREAMING, GAMING & WEBCAST	QTY	INCENTIVE*	BASE	ON-SITE	TOTAL
--	-----	------------	------	---------	-------

Includes: 5 Public IP Addresses, Routers SUPPORTED					
Dedicated 3 Mbps		\$3,495	\$4,370	\$5,244	
Dedicated 6 Mbps		\$5,900	\$7,375	\$8,850	
Dedicated 10 Mbps		\$7,850	\$9,810	\$11,772	
Dedicated 15 Mbps		\$11,700	\$14,630	\$17,556	
Dedicated 20 Mbps		\$15,500	\$19,380	\$23,256	
Upgrade to 29 Public Static IP Addresses		\$995	\$1,194	\$1,433	
<i>Higher bandwidth services available for uhd streaming</i>					

INTERNET EQUIPMENT & LABOR	QTY	INCENTIVE*	BASE	ON-SITE	TOTAL
----------------------------	-----	------------	------	---------	-------

Switch Rental – up to 24 ports		\$185	\$225	\$270	
Patch Cable (up to 100') – Cat5e		\$50	\$62	\$74	
Labor / Floor Work – four lines per hour		\$125	\$125	\$125	
Distance Fee for each Internet line delivered outside the facility		\$500	\$500	\$500	

WIRELESS INTERNET, Full products catalog available online
SPECIAL QUOTE, Attachment A or Statement of Work (if applicable)

I hereby acknowledge the above listed on-site authorized contact is permitted to make on-site changes to my order. I also acknowledge any change to my order could result in the credit card on file being charged. Upon execution of this document the Customer hereby authorizes Smart City Networks to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions .	SUBTOTAL	
	ESTIMATED 10% TAX/FEEES	
	GRAND TOTAL	

ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name:	Signature:	Date:
(X) _____	(X) _____	____/____/____

PAYMENT IN FULL IS REQUIRED PRIOR TO THE EVENT

When your order is processed, you will receive an email with a link to Smart City Networks payment portal where you can **pay via credit card**.

Make checks payable to SMART CITY NETWORKS
 Send completed form(s) with payment to: 5795 W. Badura Avenue, Suite 110
 Las Vegas, NV 89118



You may reach us with questions at:
 Call (888) 446-6911 • Email: customerservice@smartcitynetworks.com
 Order online at: orders.smartcitynetworks.com
 Or fax order to (702) 943-6001



Customer Number: _____

***INCENTIVE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN**



TELEPHONE SERVICE CONTRACT

MIAMI BEACH CONVENTION CENTER



Exhibitor Company Name:		Booth/Room#:	Show Name:	
Billing Company Name:			Show Start Date:	Show End Date:
Billing Company Address:			INCENTIVE ORDER DEADLINE: 14 DAYS PRIOR TO 1ST DAY OF SHOW MOVE-IN	
City, State, Zip:		Country:	On-site Authorized Contact:	On-site Cell Number:
Contact Name:	Phone Number:	Contact Email:	Cell Number:	

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VOICE SERVICES, PBX Service – Domestic Long Distance Included	QTY	INCENTIVE*	BASE	ON-SITE	TOTAL
Single Line <input type="checkbox"/> Instrument <input type="checkbox"/> Non Dial 9 <input type="checkbox"/> International Long Distance		\$275	\$345	\$414	
Multi Line Phone with (1) main number and (1) rollover line		\$415	\$520	\$624	
Speaker Phone Line with Polycom Instrument		\$465	\$575	\$690	
Distance Fee for each Telephone line delivered outside the facility		\$100	\$100	\$100	

Effective June 30, 2023 - December 31, 2024 - V063023A

SPECIAL QUOTE, Attachment A or Statement of Work (if applicable)

I hereby acknowledge the above listed on-site authorized contact is permitted to make on-site changes to my order. I also acknowledge any change to my order could result in the credit card on file being charged. Upon execution of this document the Customer hereby authorizes Smart City Networks to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the [Terms and Conditions](#).

SUBTOTAL	
ESTIMATED 10% TAX/FEES	
GRAND TOTAL	

ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name:	Signature:	Date:
(X) _____	(X) _____	____/____/____

PAYMENT IN FULL IS REQUIRED PRIOR TO THE EVENT

When your order is processed, you will receive an email with a link to Smart City Networks payment portal where you can **pay via credit card**.

Make checks payable to SMART CITY NETWORKS
 Send completed form(s) with payment to: 5795 W. Badura Avenue, Suite 110
 Las Vegas, NV 89118



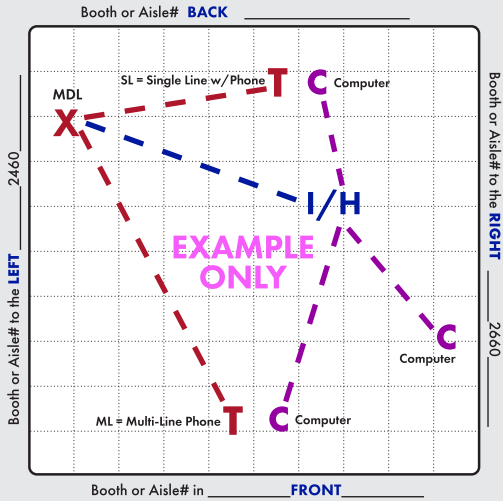
You may reach us with questions at:
 Call (888) 446-6911 • Email: customerservice@smartcitynetworks.com
 Order online at: orders.smartcitynetworks.com
 Or fax order to (702) 943-6001

ORDER NOW

Customer Number:

"COMMUNICATIONS" FLOORPLAN WORKSHEET

Company Name:	Show:	Booth/Room #:
Center: Miami Beach Convention Center	Customer / Ref #:	



Voice and Data communications cabling. Smart City is the exclusive installer of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6) and all other data and telecommunication cable fall under Smart City's area of expertise.

IMPORTANT! Prior to installation of service, a complete Floorplan is required. Please utilize this grid should you not have your own Floorplan to send us. You may use a different Floorplan for each service group (Telephone, Internet, etc.) or combine all services on one Floorplan. For a Floorplan to be considered complete it must include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).

Booth Orientation: For Smart City to accurately install services a minimum of one surrounding Booth or Aisle # is required, two or more is best.

BOOTH SIZE _____ ft x _____ ft **SCALE:** 1 BOX IS = TO _____ ft

BOOTH TYPE Island Inline

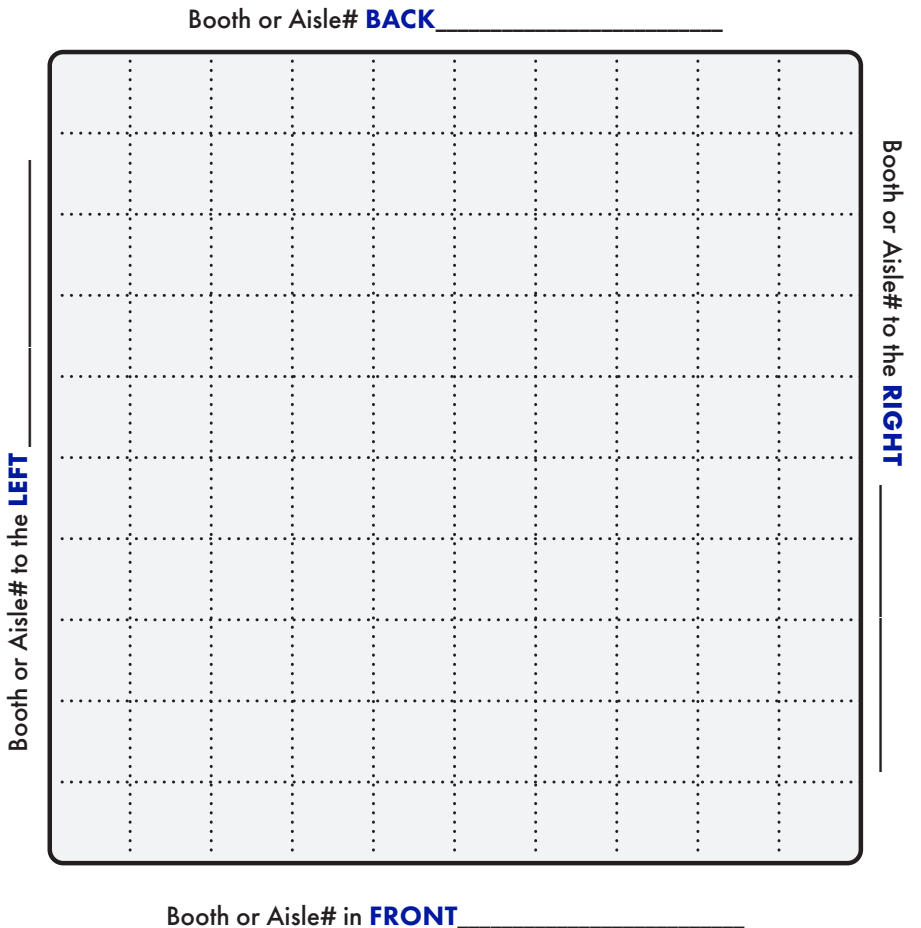
SPECIFY YOUR DESIRED LOCATION OF SERVICES

X = MAIN DISTRIBUTION LOCATION (MDL)

The originating line(s) for service, whether overhead, a floor pocket or a column, will be delivered to a "MDL" before booth distribution. Example: Storage area, back of booth, etc. Unless specified, the default for the "MDL" will be the back of the booth or where Smart City deems the most convenient. All distribution of services to their final destination within the booth will originate from the Main Distribution Location "MDL". A per line move fee will apply to relocate services within your booth after they have been engineered and/or installed.

- T** = TELEPHONE/FAX
- I** = INTERNET SERVICE
- H** = HUBS
- PC** = PATCH CABLES
- C** = COMPUTERS

Location of primary Internet Service "I", Hubs "H", Patch Cables "PC" and / or Computers "C". For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.



You may reach us with questions at:
 Call (888) 446-6911 • Email: customerservice@smartcitynetworks.com
 Order online at: orders.smartcitynetworks.com
 Or fax order to (702) 943-6001

WIRELESS PERFORMANCE AGREEMENT

Company Name:	Show:	Booth/Room #:
Center: Miami Beach Convention Center	Customer / Ref #:	

OVERVIEW

Smart City is the exclusive provider for wired and wireless services for the Facility and has in operation a comprehensive wireless 802.11 network. The actual maximum bandwidth available depends on how many users are accessing the network simultaneously at any given time dependent upon the type of service purchased. Router, Streaming Applications, VoIP, DHCP, NAT or Proxy Servers are not allowed with this connection. Smart City can engineer custom dedicated network(s) to achieve your company objectives. Please contact us at (888) 446-6911 to discuss your network design.

CUSTOM WIRELESS NETWORKS

If you require wireless 5 GHz access for application demonstrations, Smart City is able to build a custom 5 GHz wireless network in your booth. Please call Smart City at (888) 446-6911 for a custom wireless quote.

INTERNAL NETWORKS

Smart City is the exclusive provider of all voice, wired and wireless data services. Wireless Devices not authorized by Smart City are strictly prohibited. Smart City requires all Customers showcasing their wireless products to contact Smart City 21 days prior to the show move-in so that we may engineer a cohesive network operating without interference (all approvals will incur a Wireless Engineering Management Fee). Please provide Smart City with the make and model of your wireless router for network approval (wireless access points without adjustable power outputs cannot be authorized under any circumstances). Wireless devices need to be programmed on-site following Smart City guidelines.

CUSTOMER ACCEPTANCE

Wireless service is inherently vulnerable to interference from other devices that transmit similar radio frequency signals or that operate within the same frequency spectrum. Smart City does NOT recommend wireless service for mission critical services such as presentations or product demonstrations that can accept a wired connection. Per our Terms and Conditions listed on Smart City's Customer Contract, misuse of any wireless service may result in service interruption to yourself or other Customers and can lead to disconnection of the Customer's equipment. No service refunds will be given.

ALL WIRELESS ACCESS POINTS NOT AUTHORIZED BY SMART CITY ARE PROHIBITED.

I hereby attest that I understand the limitations and vulnerabilities of the wireless service provided by Smart City. I also understand that if I use this service for any reason including, but not limited to, demonstrating, showcasing or presenting my product(s), Smart City will not be responsible for possible interference that I may experience. Upon receipt of the completed Smart City Contract, Smart City Services will be activated / available for your use.

Printed Name: _____ Signature: _____ Date: _____

Title: _____ Email: _____ Phone #: _____



You may reach us with questions at:
Call (888) 446-6911 • Email: customerservice@smartcitynetworks.com
Order online at: orders.smartcitynetworks.com
Or fax order to (702) 943-6001

Our Promise ★★★★★

Smart City Networks is “Where Technology Meets Hospitality”. By anticipating and responding to our clients’ needs, we continue to lead the nation in providing quality advanced technology and telecommunication solutions to the trade show and event industry. We work to build personal relationships with our clients because excellent service requires an exceptional and long-lasting commitment.

“IN A HECTIC WORLD, WE PROVIDE PEACE OF MIND.”